



**PERMIT APPLICATION FOR
COMMON CARRIER OF PROPERTY**
Excluding Household Goods
New and Reinstatement

621 Woodland Square Loop SE
Lacey, WA 98503
PO Box 47250
Olympia, WA 98504-7250
Phone: 360-664-1222
transportation@utc.wa.gov
www.utc.wa.gov

Intrastate **Common Carriers** hauling general commodities (excluding household goods) must apply for and receive a permit from the commission to haul for-hire in Washington state. **Household Goods** carriers and **Freight Brokers** require a different application.

| Definitions | | | |
|---|--|--------------|--|
| UNIFIED BUSINESS IDENTIFIER (UBI) NUMBER: Companies hauling for-hire within Washington must have a UBI number from the Department of Revenue’s Business License Services ; (800) 451-7985. If you are a corporation or limited liability company (LLC) you also must be registered with the Washington Secretary of State’s office; (360) 725-0377. | | | |
| LEGAL NAME: The legal name must be an individual, partnership, corporation, or LLC and must be the same as registered under your UBI number, USDOT number, and your proof of insurance. If you are a corporation or LLC, the name must also match the name registered with the Secretary of State’s office. | | | |
| TRADE NAME(s): If you operate under trade name(s) other than your legal name, you must list them. All trade name(s) must be registered under your UBI number. | | | |
| GVW/GVRW: Gross Vehicle Weight Rating: the maximum allowable total weight of a vehicle when fully loaded. This includes the weight of the vehicle itself (curb weight) plus the weight of passengers, fuel, cargo, and any additional equipment. | | | |
| USDOT NUMBER - Intrastate: Any applicant operating a vehicle or a vehicle trailer combination with a GVWR of 16,001 pounds or more or hauling hazardous materials requiring a placard must obtain a USDOT number, as required by the Washington State Patrol (WSP). Apply for a USDOT number online at www.fmcsa.dot.gov/registration or call WSP at (360) 596-3812 or the Federal Motor Carrier Safety Administration (FMCSA) at (360) 753-9875 for assistance. | | | |
| HAZARDOUS MATERIALS: Complete the supplemental Hazardous Materials Safety Fitness Survey . | | | |
| FORM E - UNIFORM MOTOR CARRIER BODILY INJURY AND PROPERTY DAMAGE LIABILITY CERTIFICATE OF INSURANCE: This insurance filing is required by WAC 480-14-250 to maintain an active permit. It is filed by the policy underwriting company (insurance carrier). | | | |
| CONTACTS FOR ADDITIONAL ASSISTANCE | | | |
| Vehicle licenses, titles, registrations | WA Dept. of Licensing | 360-902-3770 | www.dol.wa.gov |
| Commercial driver’s licenses (CDL), medical waivers | WA Dept. of Licensing | 360-902-3619 | www.dol.wa.gov |
| Prorate, IRP, reciprocity, IFTA, fuel permits, fuel tax | WA Dept. of Licensing | 360-664-1858 | www.dol.wa.gov |
| Oversize and overweight permits, log tolerance, trip permits | WA Dept. of Transportation | 360-704-6340 | CVSpermits@wsdot.wa.gov www.wsdot.wa.gov |
| Commercial vehicle size and weight, driver and equipment safety, hazardous material regulations, ports of entry, scales | WA State Patrol | 360-704-6340 | www.wsp.wa.gov |
| Unified Carrier Registration (UCR) | WA Utilities and transportation Commission | 360-664-1222 | www.ucr.gov |
| SUBMITTING YOUR APPLICATION – Choose One Method | | | |
| <ul style="list-style-type: none"> • Upload at https://efiling/utc/wa/gov/Form. Filing Type: permit application. Docket: leave blank; • Email application as an attachment to transportation@utc.wa.gov; • Mail a completed application with check or money order to: UTC, PO Box 47250, Olympia, WA | | | |
| ACH online (no service fee) or credit card online at https://www.utc.wa.gov/documents-and-proceedings/online-payments/make-payment-now (2.5% or minimum of \$3.95 is charged by Official Payments for credit card processing). Payment type will be “permit application” . | | | |
| DO NOT EMAIL CREDIT CARD INFORMATION | | | |

PERMIT APPLICATION FOR COMMON CARRIER OF PROPERTY – EXCLUDING HOUSEHOLD GOODS

| <i>FOR OFFICAL USE ONLY</i> | | | |
|---|---|---|---|
| RECEIPT NUMBER | | DATE RECEIVED | |
| 111-0268-200-02 | | PAYMENT ID | |
| TYPE OF APPLICATION (defined in WAC 480-14-040) | | | |
| New Common Carrier Permit Authority | | Extension of Common Carrier Permit Authority | |
| \$275 General Commodities <i>Only</i> | | \$100 General Commodities, <i>including</i> Armored Car Service. | |
| \$275 General Commodities, <i>including</i> Armored Car Service | | \$100 General Commodities, <i>including</i> Hazardous Materials* | |
| \$275 General Commodities, <i>including</i> Hazardous Materials* | | \$100 General Commodities, <i>including</i> Hazardous Materials* and Armored Car Service | |
| \$275 General Commodities, <i>including</i> Hazardous Materials* and Armored Car Service | | * You must complete the Supplementary Hazardous Materials Safety Survey if applying for authority to haul any HAZMAT materials. | |
| \$100 Permit Reinstatement – This may only be selected if the permit was cancelled <i>less than</i> 10 months before the date of application filing. | | Permit to be reinstated: CC | |
| \$275 Permit Reinstatement – If the permit was cancelled <i>more than</i> 10 months from the date of application filing, the full permit fee is required. | | Permit to be reinstated: CC | |
| Reinstatements only: Check which type of authority to reinstate: | | | |
| General Commodities <i>Only</i> | General Commodities, <i>including</i> Armored Car Service | General Commodities, <i>including</i> Hazardous Materials | General Commodities, <i>including</i> Hazardous Materials and Armored Car Service |
| MOTOR CARRIER INFORMATION | | | |
| Company Legal Name: | | | |
| Trade Name(s)/dba(s) if any: | | | |
| Company Contact Name: | | Filed by Agent/3 rd Party? No Yes – complete below | |
| Company Phone: | | Agent Phone: | |
| Company Email: | | Agent Email: | |
| UBI Number: | | Agent Address: | |
| USDOT Number: | | City: | |
| Less than 16,000 pounds GVW? Yes No | | State: | Zip: |
| Company Mailing Address | | Company Physical Address (if different) | |
| Street/PO Box: | | Street: | |
| City: | | City: | |
| State: | Zip: | State: | Zip: |

Have you or your company ever been cited for business-related violations of state law, commission rule, or any other federal or state agency? Yes No If yes, please explain:

TYPE OF BUSINESS

Check the type of business. If other than *individual* (sole proprietorship), please list the names of all shareholders, partners, or members and their percentage of interest in the company.

| | | | |
|--|--------------------|---|--|
| Individual | Partnership | Corporation | Limited Liability Company (LLC) |
| State of Incorporation: Washington Other: | | | |
| Name | Title | Stock Distribution or % of Company Owned | |
| | | | |
| | | | |
| | | | |
| | | | |

INSURANCE REQUIREMENTS (check one)

A permit will not be issued until acceptable insurance is received. [WAC 480-14-250](#)

| | |
|--|---|
| <p>Vehicle GVWR 10,000 pounds and less</p> <ul style="list-style-type: none"> Will not transport hazardous materials. You must obtain \$300,000 in Public Liability and Property Damage Insurance. | <p>Applicants must have their insurance company file proof of liability and property damage insurance covering each vehicle used under the permit.</p> <p>To prevent delays, attach a temporary Certificate of Liability from your insurance company.</p> <ul style="list-style-type: none"> Your insurance company must file the required FORM E within 60 days, or your permit will be canceled. The name on the insurance must match your company's legal name exactly. Proof of insurance must be on either: a uniform motor carrier bodily injury property damage liability certificate of insurance (FORM E), or a temporary Certificate of Liability, valid for only 60 days. The Certificate of Liability must show the Washington Utilities and Transportation Commission as the Certificate Holder. You may provide a copy with your application. |
| <p>Vehicle GVWR 10,001 pounds and higher</p> <ul style="list-style-type: none"> Will not transport hazardous materials. You must obtain \$750,000 in Public Liability and Property Damage Insurance. | |
| <p>Hazardous Materials (\$1,000,000)</p> <ul style="list-style-type: none"> Will transport hazardous materials requiring \$1,000,000 in Public Liability and Property Damage Insurance. Complete and include Supplementary Hazardous Materials Safety Survey. | |
| <p>Hazardous Materials (\$5,000,000)</p> <ul style="list-style-type: none"> Will transport hazardous materials requiring \$1,000,000 in Public Liability and Property Damage Insurance. Complete and include Supplementary Hazardous Materials Safety Survey. | |

CERTIFICATION

I, as the applicant, understand that the filing of this application does not in itself constitute authority to operate and that no operations may be conducted until a permit is issued by the Commission. I hereby declare and affirm that the information contained in this application is true to the best of my knowledge and belief.

Applicant Name:

Date: