

Washington State Citizens Committee on Pipeline Safety

Meeting Minutes

Utilities and Transportation Commission

621 Woodland Square Loop SE, Lacey, WA 98503

Via Teams

March 15, 2023**Present members:**Leanne Guier, Chair
Donna Albert, Vice-Chair
Jerome Delvin
Albert Chang
Greg Baruso**Absent members:**Karen Cash
Andreas Kammereck
Bill Caram
Vacant, Position 5**Other attendees:**David Danner, UTC Chair
Scott Rukke, UTC Pipeline Safety Program Director
Marina Rathbun, UTC Pipeline Safety Program Operations Manager
Dennis Ritter, UTC Pipeline Safety Program Chief Engineer
John Trier, UTC Pipeline Safety Program Management Analyst
Scott Zimmerman, Dept. of Ecology
Brian Shultz, Avista Compliance Manager
Stacie Roundtree, Gray's Harbor County Emergency Management
Carmin McCullough, Gray's Harbor County Emergency Management
Carl Weimer, Pipeline Safety Trust
Amanda McKay, Pipeline Safety Trust**Agenda Items:**

- 1) **Welcome, Meeting Protocols, Introduction, and March 16, 2022 Minutes**
At 9:35 a.m. the meeting was brought to order by Leanne Guier who welcomed all attendees. Members and guests were introduced. In a unanimous vote, the Committee adopted the Jan 18, 2023 meeting minutes as written.
- 2) **Action Item Review**
John Trier went over pending action items from prior meetings. Two action items pertaining to a presentation from Department of Ecology and a Tabletop Drill were completed. There was additional discussion regarding scheduling a presentation by the Committee at the annual Washington State Association of Counties County Leaders Conference in November, and the Association of Washington Cities Annual Conference on June 20-23. Both conferences are in Spokane this year. The Committee will follow up on both conventions at the May meeting.

- 3) **Pipeline Safety Trust (PST) Presentation**
Document is posted on the UTC CCOPS website. Carl Weimer from the Pipeline Safety Trust provided a presentation going over the recommendations made in the 2018 Pipeline Safety in Washington State report.
- 4) **Outreach Subcommittee Report and Discussion**
The Outreach Subcommittee did not meet between the January and March meetings. Marina Rathbun went over how the Committee historically set a work plan each September for the upcoming year. The subcommittee will meet in April to discuss the recommendations made by the Trust and an agenda item will be added to the May agenda to discuss which items the Committee will prioritize. Donna Albert discussed her outreach efforts and discussion with the Grey's Harbor County Emergency Management and the Trans-Mountain Tabletop Drill.
- 5) **Department of Ecology Update**
Document is posted on the UTC CCOPS website. Scott Zimmerman of Ecology reported on spill contingency planning, drills, and geographic response planning. The presentation discussed during the January 2023 meeting was further discussed and the roles between the UTC and Ecology was further clarified and no presentation was needed.
- 6) **UTC Update**
 - Scott Rukke provided an update to the Committee of recent UTC Pipeline Safety activities involving PHMSA. UTC Pipeline Safety staff will be attending the NAPSR Western Region's Annual Meeting in San Diego from April 24-28. The UTC is currently recruiting for Pipeline Safety Inspectors. Scott Rukke discussed the waiver request submitted by McCain Foods in Docket [PG-220767](#).
 - Marina Rathbun went over the reappointment process with the Governor's office and that the Governor's office would not be able to review applications and recommendations to do new appointments or reappointments until after the current year's legislative session concludes in April. Vice-Chair election will be held in May and be effective immediately.
 - Scott Rukke provided a Damage Prevention update including 14 new investigations opened this year, three penalty assessments. In addition in person Dig Safe and Locator trainings have been resumed.
- 7) **Public Comment**
There were no members from the public present to provide comment.

8) **Review of Action Items, Topics for Next Meeting and Other Business**

Action Items:

- John Trier and Marina Rathbun will meet with the Governor's office to confirm the process for appointments and reappointments.
- John Trier will be emailing members with a link to the application on the Governor's website.
- The Outreach Subcommittee will meet in April. John Trier will send out a poll to solicit interest and set a meeting date.
- Carl Wiemer will send out a presentation from the Trust that the Committee might use at the upcoming AWC & WSAC conferences.

Adjourn

The meeting adjourned at 10:25 a.m.