

Washington State Citizens Committee on Pipeline Safety
Meeting Minutes
Utilities and Transportation Commission
621 Woodland Square Loop SE, Lacey, WA 98503
Via Teams
January 18, 2023

Present members:

Leanne Guier, Chair
Donna Albert, Vice-Chair
Jerome Delvin
Aaron Losik
Albert Chang
Greg Baruso

Absent members:

Karen Cash
Andreas Kammereck
Bill Caram
Vacant, Position 5

Other attendees:

Scott Rukke, UTC Pipeline Safety Program Director
Marina Rathbun, UTC Pipeline Safety Program Operations Manager
Dennis Ritter, UTC Pipeline Safety Program Chief Engineer
John Trier, UTC Pipeline Safety Program Management Analyst
Mitch Singer, Dept. of Ecology
Brian Shultz, Avista Compliance Manager

Agenda Items:

- 1) **Welcome, Meeting Protocols, Introduction, and March 16, 2022 Minutes**
At 9:32 a.m. the meeting was brought to order by Leanne Guier who welcomed all attendees. Introductions of new UTC staff and present committee members were provided. In a unanimous vote, the Committee adopted the Dec 7, 2022 meeting minutes as written.
- 2) **Action Item Review, Bylaw Changes Review and Adoption**
John Trier provided committee members with an updated version of the bylaws to review proposed changes to update meeting frequency. Committee members discussed the potential benefits of adding two additional meetings per year and voted to approve the revised bylaws.
- 3) **Pipeline Safety Trust (PST) Presentation**
Unfortunately due to illness, the Pipeline Safety Trust was unable to present at this meeting. The presentation was rescheduled to the Mar 15, 2023, meeting.

4) **Committee Work Discussion**

The committee had expected to be able to use the PST presentation to inform their work discussion. Donna Albert suggested that it may be possible to perform more targeted work within subcommittees. The committee members discussed revisiting the 2018 presentation by the trust and UTC staff provided them with copies of the audio recordings of that original meeting. The Outreach subcommittee intends to meet before the next meeting and will report back to the committee in March.

5) **Department of Ecology Update**

Document is posted on the UTC CCOPS website. Mitch Singer of Ecology was attending for this meeting due to Scott Zimmerman of Ecology being unable to attend. Mitch Singer reported on spill contingency planning, drills, and geographic response planning. Transmountain Pipeline has a worst case scenario tabletop drill scheduled for March 8, 2023 and invited members to attend the drill. There was further discussion about spill prevention and integrity management programs. Jerome Delvin inquired if it would be possible for Ecology to provide a presentation on spill prevention and Mitch Singer agreed that they should be able to put something together for the committee.

6) **UTC Update**

John Trier provided the committee with a brief update on UTC inspections scheduled for 2023, and incident responses from 2022.

7) **Public Comment**

There were no members from the public present to provide comment.

8) **Review of Action Items, Topics for Next Meeting and Other Business**

Action Items:

- John Trier will work with Bill Caram to reschedule and confirm the PST presentation for the Mar 15, 2023, meeting.
- John Trier will coordinate with Ecology staff to set up a Spill Prevention presentation at a future meeting.
- John Trier will email committee members to inform them of the March 8, 2023, Transmountain tabletop drill and provide direction to contact Scott Zimmerman at Ecology to coordinate attendance.
- Outreach subcommittee members will meet prior to the next meeting.

Adjourn

The meeting adjourned at 10:25 a.m.