### Form A- Annual Review 8429

UTC Standard Annual Review Inspection Report Intrastate Operators FORM A: Annual Review

### Inspector and Operator Information

Inspection ID	Inspection Link	Inspector - Lead Inspector - Assist
8429	8429	Scott Anderson
<b>Operator</b>	<b>Unit</b>	Records Location - City & State
City of Ellensburg	City of Ellensburg	Ellensburg, WA
Inspection Start Date	Inspection Exit Interview Date	Engineer Submit Date
06-07-2022	06-07-2022	

### Inspection Summary

You must include the following in your inspection summary:

- \*Inspection Scope and Summary
- \*Facilities visited and Total AFOD
- \* Summary of Significant Findings \* Primary Operator contacts and/or participants

#### Inspection Scope and Summary

This inspection was a review of City of Ellensburg's manual revisions, annual reports, incidents from 2021 and PHMSA advisory bulletins.

#### Facilities visited and Total AFOD

The inspection was completed at Enumclaw's office. No gas facilities were visited. 1 AFOD

#### Summary of Significant Findings (DO NOT Discuss Enforcement options)

There are no probable violations or areas of concern as a result of this inspection.

#### Primary Operator contacts and/or participants

Darren Larsen, Assistant Utility Manager

Darin Yusi, Gas Engineer

#### Operator executive contact and mailing address for any official correspondence

Ms. Heidi Behrends Cerniwey City Manager 501 N. Anderson St. Ellensburg, WA 98926

### Instructions and Ratings Definitions

#### INSPECTION RESULTS: Annual Review

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Satisfactory Responses	Satisfactory List	Number of Unanswered Questions	Unanswered List
16	1,5,6,9,10,13,14,15,21,22,23,24,26,27,32,35,	0	
Unsatisfactory Responses	Unsatisfactory List		
0			
Area of Concern Responses	Area of Concern List		
0			
Not Applicable Responses	Not Applicable List		
22	3,4,7,8,11,12,16,17,18,19,20,25,28,29,30,31,37,39,40	,42,43,44	
Yes Responses	Yes List	No Responses	No List
0		4	34,36,38,41
Not Checked / Evaluated Responses	Not Checked / Evaluated List		
0			

\*\*If an item is marked Unsat, AOC, N/A, or N/C, an explanation must be included in the "Notes" block for that question and also summarized in the "SUMMARY OF REQUIRED COMMENTS" section at the end of this inspection form.

### Crew Inspection History

#### Click Link for Full List of Crew Inspections

Determination crew inspection Date	Inspector	Operator	Unit	Type of Work	Foreman Name	Contractor Name	Comments / Observations for Operator
05-10-2022	Anthony Dorrough	City of Ellensburg	City of Ellensburg - 7910	Main Extension	Logan Graham		Staff observed crew completing installation of new 4-inch HD PE gas main tie-in to existing 4-inch PE (unknown) and crossing. On site were: Gas Lead/Logan Graham and Gas Journeyman/Chet Weeks. Calibration audit: Electro-fusion machine #SN-00689 due 1/28/25 Test Gauge #464148 6/30/22 Pyrometer #N60415 2/23 Pyrometer #N60415 2/23 Pyrometer #1010828 2/23 PE found on truck: 4-inch HD 4/27/18
03-02-2022	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Main Install			
03-02-2022	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service	Logan Graham		
01-27-2022	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Main Install			

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Determination crew inspection Date	Inspector	Operator	Unit	Type of Work	Foreman Name	Contractor Name	Comments / Observations for Operator
08-04-2021	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Relocate/Abandon			
04-22-2021	Anthony Dorrough	City of Ellensburg	City of Ellensburg - 7910	New Service			Staff observed that the work had already been completed.
04-22-2021	Anthony Dorrough	City of Ellensburg	City of Ellensburg - 7910	Main Extension	Mike Ludwig	NW Metal Fab	Staff observed crew in the process of installing 4-inch PE main, and stub for housing development, tying into an existing 4-inch PE main as part of the "I Utility Extension Project". Also on site were COE Gas Engineering-Operatic Manager/Darren Larsen; Gas Engineer/Logan Graham; NW Foreman/Mike and Laborer/Tyler Gillespie.
03-18-2021	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Main Install	Logan Graham		
09-24-2020	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Relocate/Abandon			
05-28-2020	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Main Install			
03-12-2020	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Main Install	Mike Helgeson		
12-23-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service	Mike Helgeson		
11-21-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Cut & Cap	Mike Helgeson		
11-21-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service			
10-31-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service			
09-24-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Relocate/Abandon	Marcello Martinez		Crew was backfilling a trench upon arrival. Crew had abandoned a 1" steel line going to a residence.
09-24-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service	Bart Bradshaw		Crew was installing a new 1/2" HDPE SL for a new home in a joint trench. Fi was using socket fusion to fuse the $1/2$ " SL to the existing 1" HDPE main.
09-16-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service			Crew was not on-site upon arrival. Work appeared to be finished with a new service stub already installed and backfilled.
07-11-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service			Construction was complete upon arrival. Looked to be a new service install residence. Site was backfilled and no crew on-site
06-12-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Main Extension			Crew was not on-site upon arrival. About 60' of 6" HDPE was strung and fu portion was buried in an open trench with electrical.
06-12-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	New Service			Crew was not on-site upon arrival. Meter bar was set and backfilled with sa open joint trench.
05-23-2019	Scott Anderson	City of Ellensburg	City of Ellensburg - 7910	Other			Work location was plated upon arrival.
12-13-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640		Marcello Martinez		
12-12-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640		Marcello Martinez		
10-31-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640		Marcello Martinez		
10-22-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640				
10-15-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640				
06-08-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640		Marcello Martinez		
05-31-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640				
03-16-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640		Marcello Martinez		
02-23-2018	Scott Anderson	City of Ellensburg	City of Ellensburg - 7640				
10-12-2017	Scott Anderson	City of Ellensburg	City of Ellensburg				

### Forms -

Determination crew inspection Date	Inspector	Operator	Unit	Type of Work	Foreman Name	Contractor Name	Comments / Observations for Operator
09-26-2017	Scott Anderson	City of Ellensburg	City of Ellensburg - 7395				
09-26-2017	Scott Anderson	City of Ellensburg	City of Ellensburg - 7395				
09-20-2017	Derek Norwood	City of Ellensburg	City of Ellensburg - 7395				
04-12-2017	Lex Vinsel	City of Ellensburg	City of Ellensburg - 7395		Mike Helgeson		

# Facility Inspection History

Link for Full Lis	st of Facility Inspecti	ions				
Date	Inspection ID	Form A Operator Name	Other Company	Inspector	Type of Inspection	Do you have inspection pictures or file attachments?
02-10-2022	7910	City of Ellensburg		Scott Anderson	Facility	
01-31-2022	7910	City of Ellensburg		Scott Anderson	Facility	
01-27-2022	7910	City of Ellensburg		Scott Anderson	Facility	
06-09-2021	7910	City of Ellensburg		Derek Norwood	Facility	Yes
06-09-2021	7910	City of Ellensburg		Derek Norwood	Facility	Yes
06-09-2021	7910	City of Ellensburg		Derek Norwood	Facility	Yes
06-10-2020	7910	City of Ellensburg		Scott Rukke	Facility	Yes
06-10-2020	7910	City of Ellensburg		Scott Rukke	Facility	Yes

# Scheduled Inspection History

# Annual Review Inspection History

Year of Inspection	Facility - Operator	Unit Name	Inspection ID	Inspection Type	Inspection Status	Closed Date	Next Inspection Interval	SHAREPOINT
City of Ellensb	ourg (14 Inspections)							
2021	City of Ellensburg	City of Ellensburg	8261	PA - Public Awareness	Complete	06-28-2021	06-23-2025	Documents
2021	City of Ellensburg	City of Ellensburg	8262	Standard - Annual Review	Complete	06-28-2021	06-23-2022	Documents
2020	City of Ellensburg	City of Ellensburg	8066	Standard Comprehensive - GD	Complete	01-06-2021	10-29-2023	Documents
2020	City of Ellensburg	City of Ellensburg	8067	DA - Drug & Alcohol	Complete	08-26-2020	08-18-2024	Documents
2020	City of Ellensburg	City of Ellensburg	8068	DIMP - Gas Distribution Integrity Management	Complete	10-22-2020	09-30-2023	Documents
2020	City of Ellensburg	City of Ellensburg	8069	Standard - Annual Review	Complete	06-16-2020	06-11-2021	Documents
2019	City of Ellensburg	City of Ellensburg	7755	Technical Assistance - Operator Training	Complete	12-04-2019		Documents
2019	City of Ellensburg	City of Ellensburg	7849	OQ - Operator Qualification	Complete	08-23-2019	07-24-2023	Documents
2019	City of Ellensburg	City of Ellensburg	7850	Standard - Annual Review	Complete	08-23-2019	08-14-2020	Documents
2019	City of Ellensburg	City of Ellensburg	7923	OM PPR GAS - Operations & Maintenance, Plans & Procedures Review	Complete	12-20-2019	08-09-2023	Documents
2017	City of Ellensburg	City of Ellensburg	7250	DIMP - Gas Distribution Integrity Management	Complete	05-23-2017	04-19-2020	Documents
2017	City of Ellensburg	City of Ellensburg	7255	Standard Comprehensive - GD	Complete	11-17-2017	11-01-2020	Documents
2017	City of Ellensburg	City of Ellensburg	7473	PA - Public Awareness	Complete	11-15-2017	10-18-2021	Documents
2015	City of Ellensburg	City of Ellensburg	6191	OM PPR GAS - Operations & Maintenance, Plans & Procedures Review	Complete	08-27-2015	08-03-2019	Documents

# GAS System Operations History

Annual Rep	port - Miles of Main					Annual Repo	rt GAS Transmission	Miles
Year	Operator	SYSTEM TOTAL Miles of Main	Miles of Service	SYSTEM TOTAL NO. of Services	Average Service Length	YEAR	Total Total Miles	
2021	City of Ellensburg	137.388	78.27	4920	84	No reports f	ound	
2020	City of Ellensburg	135.097	75.87	4885	82			
2019	City of Ellensburg	133.123	74.98	4828	82			

e. Total tool mileage inspected in calendar year using in-line inspection tools

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Year	Operator	SYSTEM TOTAL Miles of Main	Miles of Service	SYSTEM TOTAL NO. of Services	Average Service Length
2018	City of Ellensburg	132.638	64.12	4775	70.9
2017	City of Ellensburg	129.626	63.29	4713	70.9
2016	City of Ellensburg	128.312	62.49	4647	71
2015	City of Ellensburg	127.412	61.84	4599	71

### Annual Report - Leaks

Year	Operator	Cause of Leak Mains Total	Cause of Leak Mains Hazardous Total	Cause of Leak Services Total	Cause of Leak Services Hazardous Total	NUMBER OF KNOWN SYSTEM LEAKS AT END OF YEAR SCHEDULED FOR REPAIR
2021	City of Ellensburg	1	1	11	2	0
2020	City of Ellensburg	0	0	15	5	0
2019	City of Ellensburg	2	1	20	4	0
2018	City of Ellensburg	1	1	9	۱	0
2017	City of Ellensburg	1	1	12	2	0
2016	City of Ellensburg	0	0	11	3	0
2015	City of Ellensburg	2	1	7	3	0

### Annual Report - EFV

тот		413	4223	240	3548	17	729
City of Ellensburg	2010	49	367				
City of Ellensburg	2011	47	414				
City of Ellensburg	2012	34	448				
City of Ellensburg	2013	34	482				
City of Ellensburg	2014	51	533				
City of Ellensburg	2015	58	591				
City of Ellensburg	2016	66	657				
City of Ellensburg	2017	74	731			1	136
City of Ellensburg	2018			71	804	1	137
City of Ellensburg	2019			52	856	8	149
City of Ellensburg	2020			59	915	3	152
City of Ellensburg	2021			58	973	4	155
Operator	Year	Number of EFV's Installed This Calendar Year on Single Family Residential Services:	Estimated Number of EFV's in the system at the End of The Year:	Total Number of Services with EFV Installed During Year:	Estimated Number of Services with EFV In The System At The End of The Year:	* Total Number of Manual Service Line Shut-off Valves Installed During Year:	* Estimated Number of Services with Manual Service Line Shut-off Valves Installed in the System at End of Year:

# HL System Operations History

### HL Annual Report - Miles of Pipe by Decade

YEAR	Operator	Commodity Group	Part I - Total Miles of Pipe by Decade	Unknown	Pre- 20s	1920- 1929	1930- 1939	1940- 1949	1950- 1959	1960- 1969	1970- 1979	1980- 1989

# No reports found

HL Annual Report - HL Miles / HCAs	
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YEAR	Operator	Commodity Group	Total Segment Miles that	High Population	Other Population	Drinking Water	Ecological Resource	Comm Navigable Water	YEAR	Operator	Commodity Group	Crude Oil #5	Refinec (nor HVL #5
			Could Affect HCAs						No repor	ts found	1		

No reports found

# ANNUAL REPORT: ACCURACY/TRENDS

### Question #1.

Was the Annual Report reviewed for accuracy and trends? If any trends were discovered, please describe.

1. Result Satisfactory

# https://utc-9183.quickbase.com/db/bqjqv4anz?a=printr&dfid=12&rid=55

### HL Annual Report - Breakout Tanks

#### 1. Notes

2017

2016

2015

Annual report is accurate and up to date.

#### Access to Complete Distribution Annual Report Operator SYSTEM Miles SYSTEM Year Average TOTAL TOTAL Service o Miles Service NO. of Length of Main Services 137.388 2021 City of Ellensburg 78.27 4920 2020 135.097 75.87 4885 City of Ellensburg 2019 City of Ellensburg 133.123 74.98 4828 132.638 2018 City of Ellensburg 64.12 4775

129.626

128.312

127.412

63.29

62.49

61.84

#### lete Treasurate days Associated

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84

82

82

70.9

70.9

71

71

4713

4647

4599

Access to C	complete Irans	mission Annual Repo	Access to Complete Hazardous Liquid Annual					
YEAR	Operator	Commodity	Total Total Miles	Report				
TEAN	operator	Group		YEAR	Operator	Commodity Group		
No report	s found		No reports found					

### DAMAGE PREVENTION

City of Ellensburg

City of Ellensburg

City of Ellensburg

### Annual Report Damage Prevention data

			<b>-</b>	1		:	011	<b>N</b> 1 1	<b>T</b>	<b>T</b>		NI 1	<b>.</b>
Year	Operator	Number of Excavation Tickets	Total Number of Excavation Damages By Apparent Root Cause:	Locating Practices Not Sufficient:	One-Call Notification Practices Not Sufficient:	Excavation Practices Not Sufficient:	Other:	Number of Services	Total Leaks - Excavation Damage	Total Main Leaks	Miles of Service MAIN	Number of Leaks per Mile of MAIN	Total Leal Per 1,00 Locate
2021	City of Ellensburg	1314	6	0	2	4	0	4920	1	137.388	78.27		0.761035007610
2020	City of Ellensburg	1209	3	0	0	2	1	4885	2	0	135.097		1.65425971877
2019	City of Ellensburg	1093	3	0	0	2	1	4828					
2018	City of Ellensburg	1223	2	0	2	0	0	4775					
2017	City of Ellensburg	1142	1	0	1	0	0	4713					
2016	City of Ellensburg	1146	2	0	0	2	0	4647					
2015	City of Ellensburg	1030	1	0	0	1	0	4599					

#### DIRT data on mismarks for prior year

Damage Cause	Number of Reports
N	

No records found

#### Question #2.

Review the following damage prevention items:

Q2. Is the damage prevention information in the annual report complete? http://yes

Q2.d Does the operator follow a process to evaluate the cause of "Locating practices not sufficient" category?

Gas Mainline Totals excel spreadsheet documents this

Q2.g. What is the number of damages resulting from mismarks? 0

Q2.j. Are mapping corrections timely and according to written procedures? No mapping deficiencies

2. Notes

# NPMS SUBMISSIONS/CHANGES

#### Question #3.

For transmission operators, has the operator submitted information to the NPMS database, along with changes made after the original submission? Not Applicable

yes

0

and marking facilities?

No contract locators

requirements?

3. Notes No transmission

### INCIDENT/SRC/AOC REPORTS REVIEW

#### Question #4

Were there any federally reportable incidents during the previous year? Are there any discernable trends to these incidents? https://utc-9183.quickbase.com/db/bqjqv4anz?a=printr&dfid=12&rid=55

### DIRT Timeliness - Prior Year Reports must be submitted within 45 days of the damage.

SubmitCompanyID - UTCfinalName	Number of Reports
No records found	

Q2.b. Is the annual report damages root cause information complete and accurate?

Q2.c. Does the operator have a pro not sufficient" category? yes Q2.e. Is the operator or its contractor qualified and following procedures for locating Q2.f. Is the operator appropriately I All Ellensburg staff is gualified to loc Q2.h. What is the number of damages resulting from not locating within the time Q2.i. Is the operator appropriately a damage? None

Q2.k. Does the operator follow a process to evaluate causes for damages listed "Excavation Practices Not Sufficient"? Ellensburg O&M section 14.19

3. Result

Q2.L. Is the operator appropriately

the causes of excavation damage?

Excavators that have damaged oper

### 4. Notes

No reportables in 2021

#### Q4: Federally reportable incidents

Notif	ificationID	Operator	Company	NRC #	Assigned Engineer	Date & Time of Incident	Street Address of event/incident	Incident Address: City	Closure Date	Reporting Level
No incident notifications found										

#### Question #5.

Review operator records of previous year's accidents and failures including reported third party damage and leak response. Is the operator ensuring appropriate evaluation and response as required in 192.617 (Gas) or 195.402 (HL) to determine cause of failure? Is the operator taking appropriate steps to minimize the possibility of reoccurrence?

### 5. Notes

Pipeline Safety Metrics spreadsheet records all damage prevention/public awareness information.

#### Question #6.

Review incident reports for the previous year for accuracy and identify any trends. If any trends discovered please describe. (Please see list of incident data at end of this report)

#### Q6: Incident Reports

do: meldent hepond						
NotificationID	Inspector	Company	Street Address of event/incident	Date & Time of Incident	ls 30-Day Report Received?	Reporting Level
4014	Derek Norwood	City of Ellensburg	700 E Dean Nicholson Blvd	05-03-2022 08:08 AM	✓	
3628	Derek Norwood	City of Ellensburg	400 S Main St	01-14-2020 09:11 AM	✓	State

#### 6. Notes

No incidents in 2021

#### Question #7.

Were there reportable or unreportable safety related conditions during the previous year? If yes please describe.

#### Q7: Report of SRCs

NotificationID	Company	Safety- Related Condition	SafetyRelatedConditionChoices	Reportable?	Date & Time of Incident	Company Notified Date	Report Date	Not Applicable
No incident notifica	itions found							

Operator Manuals on Sharepoint 9. Result

Satisfactory

#### 7. Notes

No SRCs

### Question #8.

For transmission systems, were there any abnormal operating conditions (as described in 192.605 (c) or 195.402(d)) since the last annual review? If yes please describe.

10. Result

Satisfactory

#### 8. Notes

No transmission

### **O&M & EMERGENCY PROGRAMS**

#### Question #9.

Is the O&M Manual up to date and were changes made in the previous year?

### 9. Notes

The O&M Manual is up to date any changes were listed in the revisions log, nothing significant.

# Question #10.

If changes to the O&M were made, are changes acceptable?

### 10. Notes

Question #11.

Were emergency plans changed during the previous year?

11. Result

Not Applicable

11. Notes No changes

Question #12.

Were any changes to emergency plans satisfactory?

12. Result

Not Applicable

12. Notes

No changes

### INTEGRITY MANAGEMENT PROGRAMS

# Question #13

Were there changes to the Integrity Management programs (TIMP, DIMP or both, as applicable)?	Satisfactory
13. Notes	
Added Cyber threats as a potential risk.	
Question #14.	14. Result
Is the DIMP/TIMP up to date? What are the results of the operator's program review (effectiveness evaluation) (DIMP every 5 years)?	Satisfactory
14. Notes	

Ellensburg performs an effectiveness review annually, the plan is up to date. Cyber threats were added to the plan as a potential risk.

13. Result

6. Result Satisfactory

7. Result

8. Result

Not Applicable

5. Result

Satisfactory

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	Question #15 Are IMP program changes acceptable?		<b>15. Result</b> Satisfactory						
	15. Notes								
	Question #16 Was appropriate assessment/ repair work conducted during the past year? (monitor progress of IMP activities	ss)	<b>16. Results</b> Not Applicable						
	16. Notes No transmission								
	Question #17 Does the operator's HCA location data correspond to the positional data located in UTC GIS?		<b>17. Results</b> Not Applicable						
	17. Notes No HCAs								
	Question #18 What assessment work is planned for the upcoming year?		<b>18. Results</b> Not Applicable						
	18. Notes No HCAs								
	Question #19         Within the operator's DIMP, are low pressure systems evaluated for overpressure threats?								
	19. Notes No low pressure								
	Question #20 Did the operator develop and follow specific procedures for low pressure system construction or maintenance projects? (Note: this question is revisited in greater detail in the ADB r section)								
	20. Notes No low pressure								
	Question #21 Are plastic pipe and components that have shown a record of defects/leaks being mitigated through the DIM	IP plans?	21. Results Satisfactory						
	21. Notes Drisco pipe is a proactive action in the DIMP plan. There haven't been any records of defects/leaks.								
	Question #22 Has appropriate DIMP remediation work occurred during the past year? (monitor progress of DIMP activities)		<b>22. Results</b> Satisfactory						
	22. Notes Proactive actions residential bollard inspections, sign replacement, increased patrolling during non-typical	weather events.							
	Question #23 What DIMP remediation work is anticipated for upcoming year?		23. Results Satisfactory						
	23. Notes Rectifier replacement and relocation, updated and new telemetry, upgraded GPS units to increase accuracy of	f field work, installation of new valves in 2022.							
•	OQ PROGRAM								
	Question #24 Is the OQ program up to date? Were there changes to the Operator Qualification (OQ) program in the last year	ar? If yes, please describe. Satisfactory							
	<b>24. Notes</b> No significant changes, plan is up to date.								
	Question #25	25. Results							
	Are the OQ plan updates satisfactory? 25. Notes	Not Applicable							

 Question #26
 26. Results

 Are personnel performing covered tasks (including contractors) properly qualified and requalified at intervals determined in the operator's plan?
 Satisfactory

 26. Notes
 26. Notes

All Ellensburg field staff is OQ qualified.

# PUBLIC AWARENESS PROGRAM

Question #27     27. Results       Is the PA program up to date? And were there changes to the Public Awareness (PA) program within the last year?     Satisfactory	
<b>27. Notes</b> PA plan is up to date, no significant changes.	
Question #28     28. Results       Are changes to the PA program satisfactory?     Not Applicable	
28. Notes no changes	
CONTROL ROOM PROGRAM	
Question #29       29. Results         Is the CRM program up to date? And were there changes to the Control Room Management (CRM) program within the last year?       Not Applicable         29. Notes       29. Notes	

# No CRM

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ADB 2020-01 Inside Meter Sets

39. Notes

# SAFETY MANAGEMENT SYSTEM API 1173

Are the CRM program changes satisfactory?

### Question #31

Is the operator developing and implementing an API 1173 Safety Management System?

#### 31. Notes

30. Notes No CRM

Ellensburg has purchased API 1173 with good intentions, but no plan has been developed currently. If it is used, they would hire a consultant to develop.

### INSPECTOR ASSESSMENT OF INSPECTION UNITS

#### Question #32

Are inspection units broken down appropriately? Do you recommend any changes to inspection units?

#### 32. Notes

### Q32: List of current inspection units

Unit Name	Distribution/Transmission	Intrastate or Interstate?	GAS or LIQUID	UTC Unit ID	UTC Operator ID		
City of Ellensburg (1 Unit)							
City of Ellensburg	Distribution	Intrastate	Gas	89	504		

## OPERATOR'S PUBLIC WEB PAGE

#### Question #33 For informational purposes: Using the drop down selections available in the "Results" block, indicate whether the operator's web page contains the information listed by placing a check in the box adjacent to all items that are present.

#### 33. Results

Q33.A Pipeline Purpose and Reliability; Q33.B Damage Prevention; Q33.C Pipe Location Information; Q33.D How to get additional information; Q33.E National Pipeline Mapping System; Q33.F On Call Requirements; Q33.G Potential Hazards; Q33.H Prevention Measures; Q33.I Leak/Damage Recognition; Q33.M Emergency Preparedness

#### 33. Notes

# ADVISORY BULLETIN REVIEW

Question #34 Is there potential for damage to the operator's pipeline facilities caused by flooding, river scour, or channel migration?	
ADB 2019-01 ADB 2019-01 Flood Mitigation	<b>34. Results</b> NO
34. Notes It is included in the DIMP	
Question #35 If "YES" to Q34, did the operator take appropriate action in accordance with the guidance contained ADB 2019-01? Discuss ADB's guidance with concerns.	operator's representative, and annotate any
ADB 2019-01 ADB 2019-01: Flood Mitigation	<b>35. Results</b> Satisfactory
35. Notes It is included in the DIMP	
Question #36 Is there potential for the operator's system to be damaged by earth movement or other seismic/geological activities?	
ADB 2019-02 ADB 2019-02: Earth Movement/Geological Hazards	36. Results NO
36. Notes It is included in the DIMP	
Question #37 If "YES" to Q36, did the operator take appropriate action according to ADB 2019-02? Discuss suggested actions from ADB with operator's repres	entative and annotate any concerns.
ADB 2019-02 ADB 2019-02: Earth Movement/Geological Hazards	<b>37. Results</b> Not Applicable
37. Notes	
Question #38 Does the operator have any indoor meter sets or regulators in their system?	
ADB 2020-01 ADB 2020-01 Inside Meter Sets	38. Results NO
38. Notes	
Question #39 If operator's system has indoor meter sets/regulators, did the operator review ADB 2020-0115? Discuss ADB guidance with operator's represent attention must be given to the operator's plan to conduct leak surveys, AC inspections, and other maintenance activities in locations that are diffic inside meters/regulators within the operator's DIMP plan, as applicable.	
ADB 2020-01	39. Results

Not Applicable

Forms -

32. Results

Satisfactory

Not Applicable

31. Results

Not Applicable

6/8/22,	1:12 PM	Forms -		
	Is the operator's record of locations for all indoor meter sets/regulators within their system complete and sufficently detailed??			
	ADB 2020-01		40. Results	
	ADB 2020-01 Inside Meter Sets		Not Applicable	
	40. Notes			
	Question #41			
	Does the operator have any low pressure systems?			
	ADB 2020-02		41. Results	
	ADB 2020-02 Low Pressure Systems		NO	
	41. Notes			
	Question #42			
	If "YES" to Q41, did the operator review ADB 2020-0025 for Overpressure Protection of Low-Pressure Natural Gas Distribution Systems? Review ADB guidance with operator and annotate any concerns.			
	ADB 2020-02		42. Results	
	ADB 2020-02 Low Pressure Systems		Not Applicable	
	42. Notes			
	Question #43			
	low pressure construction/maintenance projects, does the operator have a process for review of engineering plans and constructibility reviews that are carried out through all applicable oartments? Do all applicable departments review project plans for accuracy, completeness and correctness? How are control procedures developed that could identity system threats that ald result in a common failure mode? How is the operator mitigating risk in their low presure system?			
	ADB 2020-02		43. Results	
	ADB 2020-02 Low Pressure Systems		Not Applicable	
	43. Notes			
	Question #44			
	Does the operator include all low-pressure system risks in their DIMP program appropriately?			
	ADB 2020-02		44. Results	
	ADB 2020-02 Low Pressure Systems		Not Applicable	
	44. Notes			

# SUMMARY OF REQUIRED COMMENTS

COMMENTS: Required for any ratings other than Satisfactory. Summarize/consolidate entries from the "Notes" blocks above. Ensure you annotate the question number for each comment.