Washington State Citizens Committee on Pipeline Safety
Meeting Minutes
Utilities and Transportation Commission
621 Woodland Square Loop SE, Lacey, WA 98503
March 16, 2022

Present members:    Absent members:
Jerome Delvin, Chair    Karen Cash
Aaron Losik, Vice-Chair
Donna Albert
Leanne Guier
Andreas Kammereck
Albert Chang
Phillip Lemley
Bill Caram
Greg Baruso

Other attendees:
Sean Mayo, UTC Pipeline Safety Program
Debbie Becker, UTC Pipeline Safety Program
Rell Koizumi, UTC Pipeline Safety Program
Scott Zimmerman, Dept. of Ecology

Agenda Items:

1) Welcome, Meeting Protocols, Introduction and Adoption of September 1, December 12, 2021, and February 2, 2022 Minutes
   The meeting was brought to order by Jerome Delvin who welcomed all attendees. In a unanimous vote, the Committee adopted the September 1, December 12, 2021, and February 2, 2022 meeting minutes as written.

2) New Member Introduction
   The Committee welcomed Albert Chang, Donna Albert, and Bill Caram. Albert, Donna, and Bill will be serving General Public positions on the Committee.

3) Committee Workplan and Best Practices
   The Committee discussed the CCOPS trifold and outreach efforts. After visiting the By-Laws, members decided to form a workgroup that can meet monthly. The goal of the workgroup is to identify stakeholders, create presentation material, and seek out conferences, meetings, etc. to deliver these presentations.

   Action Item: Rell Koizumi will add the new members to the CCOPS trifold.
4) **Election of Officers for the Committee**
   Leanne Guier was nominated as Vice-Chair in a unanimous vote.

5) **Dept. of Ecology Update**
   *The document is posted on the CCOPS website and can be found [here](#).*

6) **UTC Update**
   Sean Mayo briefed the Committee on the following:
   **Agency Level:**
   - UTC remains closed to the public. More reopening news to come.

   **Program Level:**
   - Scott Rukke is the new Chief Pipeline Safety Inspector.
   - Since the last meeting, the Staff has completed 5 scheduled inspections, 86 unannounced inspections, and 142 facility inspections.
   - Responded to 25 incident calls.

   **PHMSA Level:**
   - In 2022, PHMSA and State Inspectors began reviewing Operator plans to address the elimination of leaks and the minimization of releases of natural gas.

7) **Damage Prevention Update**
   Debbie Becker briefed the Committee on the following:
   - Reviewed the Call Before You Dig website and the Spanish and Russian “Guide to Safe Digging”.
   - Reviewed UTC Damage Prevention investigations by year and penalty totals.
   - Reviewed the online training for NUCA Dig Safe.

   **Action Items:**
   - Jerome Delvin will email the members of the workgroup to set meeting dates.
   - The next Meeting should have a session to discuss the work plan for the new Chair starting after July. Top three priorities for the Committee.
   - Rell Koizumi will update the member’s list on the CCOPS Trifold.

**Adjourn**
The meeting adjourned at 11:08 a.m.