Inspection Output (IOR)

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Inspection Information

Inspection Name 8154 Avista HQ	Operator(s)	AVISTA CORP (31232)	Plan Submitted 01/28/2021
Control Room	Lead	Dennis Ritter	Plan Approval 01/28/2021
Management Status PLANNED	Team Members	Scott Rukke, David Cullom, Lex Vinsel, Anthony Dorrough, Derek Norwood,	by Joe Subsits
Start Year 2021		Scott Anderson, Bruce Perkins,	All Activity Start 02/15/2021
System Type GD		Darrin Ulmer, Darren Tinnerstet, Cody Cox	All Activity End 02/18/2021
Protocol Set ID WA.GD.2020.02	Observer(s)	bserver(s) Deborah Becker, Kevin Hennessy,	Inspection Submitted
		Ray Muller, Rell Koizumi, David Hoy, John Ivey	Inspection Approval
	Supervisor	Joe Subsits	
	Director	Sean Mayo	

Inspection Summary

Inspection Scope and Summary

2021 CRM Audit will use the Control Room Management IA question set as the audit framework (144 questions). This inspection was originally to take place in 2020 but was delayed due to Covid-19. Representatives from Oregon PUC and Idaho PUC will also be part of the inspection team. Avista Pipeline System. operates in three states, Washington, Oregon and Idaho. They employ SCADA to monitor their pipeline assets and have a control room with controllers that meet the definition of a control room. Avista's control room is at their HQ building on Mission St in Spokane WA. As of the end of 2019, Avista has 349,849 distribution services (163,662 in WA, 105,921 OR and 80,266 Id) and 91.229 miles of transmission line (76.562 WA, 14.667 OR). Avista does not have a backup control room or a redundant back up gas SCADA system. They currently have 6 qualified controllers and a qualified lead controller and employ the Dupont schedule of 12-hr shifts. They have one console and one controller on duty 24-7. Avista's control structure does not have outputs to remote controllable assets. Controllers must call out field employees to make changes to the system. Avista can evacuate their control room and move to Couer d'Alene, ID and operate the pipeline, however, Avista does not consider this a back up control room as they do no have fully redundant SCADA at this location for gas assets.

Facilities visited and Total AFODs

This inspection was conducted virtually using MS Teams platform.

Feburary 10-11,2021--Review records provided by Avista in FTP site. These records would normally have been reviewed onsite during the inspection, but due to Covid-19, were conducted remotely. **2 AFODs**

February 16, 2021--Begin virtual inspection (MS TEAMS platform). Oregon had originally planned this inspection for 2020, and had reviewed Control Room Management Plan and answered most of the inspection questions remotely. They joined inspection initially to go over approximately 15 questions needing additional explanation, then dropped off. WA and ID continued. **1 AFOD**

February 17, 2021--WA and ID, concluded inspection questions and held exit interview at 1600 with OR, ID and operator--Randy Bareither, Carie Mourin, Steve Schacher, Tim Mair. **1 AFOD**

Summary of Significant Findings

(DO NOT Discuss Enforcement options)

There were four areas of concern as noted in the Inspection for the following IA questions:

13. Do processes specifically address the controller's responsibilities in the event the control room must be evacuated?

122. Has a list of the abnormal operating conditions that are likely to occur simultaneously or in sequence been established?

123. Does the training program provide controller training on recognizing and responding to abnormal operating conditions that are likely to occur simultaneously or in sequence?

143. Are there processes to demonstrate and provide a documented record that every deviation from any CRM rule requirement was necessary for safe operation?

Any potential enforcement actions will be acted on by the individual regulatory agency(s).

Primary Operator contacts and/or participants

Randy Bareither, Pipeline Safety Engineer

Tim Mair, Manager Gas Control & Service Dispatch

Carie Mourin, Manager Gas Construction Services

Operator executive contact and mailing address for any official correspondence

Heather Rosentrater

SR Vice President, Energy Delivery

411 East Mission Avenue PO Box 3727, Spokane, Washington 99220-3727

Scope (Assets)

# Short Label	Long Label	Asset Type	Asset IDs	Excluded Topics	Planned	Required	Total Inspected	Required % Complete
1. WA UTC	88960	unit	88960	Bottle/Pipe - Holders Vault Offshore GOM OCS Copper Pipe Aluminum/Amphoteric Plastic pipe	143	143	143	100.0%
2. 89903 (10031232)	Avista HQ	unit	89903	Storage Fields Bottle/Pipe - Holders Vault Offshore GOM OCS Aluminum/Amphoteric Plastic pipe Copper Pipe				

1. Percent completion excludes unanswered questions planned as "always observe".

Plans

# Plan Assets	Focus Directives	Involved Groups/Subgroups	Qst Type(s)	Extent Notes
1. WA UTC	Control Room Management	PRO, PRR, FR, GDIM, MMLPGIM, MISCTOPICS, GENERIC	P, R, O, S	Detail

Plan Implementations

# Activity Name	SMAR T Act#	Start Date End Date		Involved Groups/Subgro ups	Asset s	Qst Type(s)	Planne d	Requir ed	Total Inspect ed	d % Comple te
1 Procedures Records Observa . tions		02/15/20 21 02/18/20 21	Room Manageme	PRO, PRR, FR, GDIM, MMLPGIM, MISCTOPICS, GENERIC	all assets	all types	143	143	143	100.0%

1. Since questions may be implemented in multiple activities, but answered only once, questions may be represented more than once in this table.

2. Percent completion excludes unanswered questions planned as "always observe".

Forms

No. Entity	Form Name	Status	Date Completed	Activity Name	Asset
1. Attendance List	Procedures Records Observations 1	COMPLETED	02/25/2021	Procedures Records Observations	WA UTC
2. Control Room Management	Procedures Records Observations	COMPLETED	02/25/2021	Procedures Records Observations	WA UTC 89903 (10031232)

Results (Unsat, Concern values, 4 results)

MISCTOPICS.CRM: Control Room Management

1. Question Result, ID, Concern, CR.CRMRR.EVACUATION.P, 192.631(b)(3) References

Question Text Do processes specifically address the controller's responsibilities in the event the control room must be evacuated?

Assets Covered WA UTC, 89903 (10031232)

Result Issue Summary

When Avista has to shut down Mission HQ during an emergency evacuation and relocate to Couer d'Alene, the time to shut down control room, pack up equipment and physically move to Couer d'Alene is currently not addressed in the procedures. The pipeline is apparently not being monitored during this time. The procedure needs to account for how Avista addresses this situation.

Result Notes Gas Control Disaster Recovery- Evacuation Plan Rev 2 June 26, 2018 not in CRMP.

CRMP Part 9.0 Control Room Training 6.5.4

When Avista has shut down Mission HQ during an emergency evacuation and relocate to Couer d'Alene, the time to shut down control room, pack up equipment and physically move to Couer d'Alene is currently not addressed in the procedures. The pipeline is apparently not being monitored during this time. The procedure needs to account for how Avista addresses this situation.

2. Question Result, ID, Concern, CR.CRMTRAIN.AOCLIST.R, 192.631(h)(1) References

> Question Text Has a list of the abnormal operating conditions that are likely to occur simultaneously or in sequence been established?

Assets Covered WA UTC

Result Issue Summary This AOC list does not specifically address sequential or simultaneous conditions. Avista should evaluate alarm conditions based on alarm history specific to those occurring simultaneously or in sequence.

Result Notes CRMP Rev 17 Nov 10, 2020

Require

Section 9 Control Room Training Program

6.6.2 Covered tasks

6.6.2.2 Abnormal operating conditions

Reviewed Avista Emergency and AOC General List June 9, 2015 Rev 1

This AOC list does not specifically address sequential or simultaneous conditions. Avista should evaluate alarm conditions based on alarm history specific to those occurring simultaneously or in sequence.

3. Question Result, ID, Concern, CR.CRMTRAIN.TRAININGABNORMAL.P, 192.631(h)(1) References

Question Text Does the training program provide controller training on recognizing and responding to abnormal operating conditions that are likely to occur simultaneously or in sequence?

Assets Covered WA UTC

Result Issue Summary Reviewed Avista Gas Controller Training program-OJT Task, Task Group 100: SCADA Title: Alarm Management Number: 105

The training does not appear to be specific to abnormal operating conditions which occur simultaneously or in sequence as these conditions. Avista should amend the training to define specific abnormal operating conditions which occur simultaneously or in sequence and train controllers on those conditions.

Result Notes Reviewed Avista Gas Controller Training program-OJT Task, Task Group 100: SCADA Title: Alarm Management Number: 105

The training does not appear to be specific to abnormal operating conditions which occur simultaneously or in sequence as these conditions. Avista should amend the training to define specific abnormal operating conditions which occur simultaneously or in sequence and train controllers on those conditions.

4. Question Result, ID, Concern, CR.CRMCOMP.DEVIATIONS.P, 192.631(j)(2) References

Question Text Are there processes to demonstrate and provide a documented record that every deviation from any CRM rule requirement was necessary for safe operation?

Assets Covered WA UTC, 89903 (10031232)

- Result Issue Summary The deviation process does not state when the form should be filled out. The process should clarify that the form is filled out and approved at the time a deviation is deemed necessary for the safe operation of the pipeline.
 - Result Notes CRMP Rev 17 Nov 10, 2020

Section 10 Compliance and Deviations

5. Plan Requirements

5.2 deviations--The deviation process does not state when the form should be filled out. The process should clarify that the form is filled out and approved at the time a deviation is deemed necessary. A deviation form was reviewed dated 4/8/2018. The following note was on the bottom of the form:

Note: Deviation form was not filled out at the time of the incident. This was discovered during the 2018 HOS review. Form filled out by Carie Mourin on 2/1/19.

5.2.2 reviewed once per year

5.3 Ops support mgr to supply compliance summary annually to Director of Nat Gas

Report Parameters: Results: Unsat, Concern

Except as required to be disclosed by law, any inspection documentation, including completed protocol forms, summary reports, executive summary reports, and enforcement documentation are for internal use only by federal or state pipeline safety regulators. Some inspection documentation may contain information which the operator considers to be confidential. In addition, supplemental inspection guidance and related documents in the file library are also for internal use only by federal or state pipeline safety regulators (with the exception of documents published in the federal register, such as advisory bulletins). Do not distribute or otherwise disclose such material outside of the state or federal pipeline regulatory organizations. Requests for such information from other government organizations (including, but not limited to, NTSB, GAO, IG, or Congressional Staff) should be referred to PHMSA Headquarters Management.

Inspection Results (IRR)

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• WA UTC (143)

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
1.	(and 2 other assets)	Sat	MISCTOPICS.CR M	1.	CR.CRMGEN.CRMCRITERIA.P	192.631(a)(2)	Do procedures adequately address the process and criteria that determine which facilities are determined to be control rooms?
2.	(and 2 other assets)	Sat	MISCTOPICS.CR M	2.	CR.CRMGEN.CRMMGMT.P	192.631(a)(2)	Are CRM procedures formalized and controlled?
3.	(and 2 other assets)	Sat	MISCTOPICS.CR M	3.	CR.CRMGEN.CRMIMPLEMENT.R	192.631(a)(2)	Were procedures approved, in place, and implemented on or before the regulatory deadline?
4.	(and 2 other assets)	Sat	MISCTOPICS.CR M	4.	CR.CRMGEN.CRMPROCLOCATION.O	192.631(a)(2)	Are procedures readily available to controllers in the control room?
5.	(and 2 other assets)	Sat	MISCTOPICS.CR M	5.	CR.CRMRR.RESPONSIBLE.P	192.631(b)	Are there clear processes to describe each controller's physical domain of responsibility for pipelines and other facility assets?
6.	(and 2 other assets)	Sat	MISCTOPICS.CR M	6.	CR.CRMRR.QUALCONTROL.P	192.631(b)	Are there provisions in place to assure that only qualified individuals may assume control at any console/desk?
7.	(and 2 other assets)	NA	MISCTOPICS.CR M	7.	CR.CRMRR.DOMAINCHANGE.P	192.631(b)	If the physical domain of responsibility periodically changes, has a clear process been established to describe the conditions for when such a change occurs?
8.	(and 1 other asset)	Sat	MISCTOPICS.CR M	8.	CR.CRMRR.RESPCHANGE.P	192.631(b)	Do processes address a controller's role during temporary impromptu (unplanned) changes in controller responsibilities?
9.	(and 2 other assets)	Sat	MISCTOPICS.CR M	9.	CR.CRMRR.COMMANDVERIFY.P	192.631(b)	Do the defined roles and responsibilities require controllers to

	Accet	Inspe	ection Result		eport (ALL Non-Empty Results) -	Scp_PK W	A UTC
Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
							stay at the console to verify all SCADA commands that have been initiated are fulfilled, and that commands given via verbal communications are acknowledged before leaving the console for any reason?
10.	(and 2 other assets)	Sat	MISCTOPICS.CR M	10.	CR.CRMRR.AUTHORITYABNORMAL.P	192.631(b)(2)	Have processes been established to define the controllers' authority and responsibilities when an abnormal operating condition is detected?
11.	(and 2 other assets)	Sat	MISCTOPICS.CR M	11.	CR.CRMRR.PRESSLIMITS.O	192.631(b)(2) (192.619(a), 192.631(e)(1))	Are controllers aware of the current MAOPs of all pipeline segments for which they are responsible, and have they been assigned the responsibility to maintain those pipelines at or below the MAOP?
12.	(and 2 other assets)	Sat	MISCTOPICS.CR M	12.	CR.CRMRR.AUTHORITYEMERGENCY.P	192.631(b)(3)	Do processes define the controllers' authority and responsibility to make decisions, take actions, and communicate with others upon being notified of, or upon detection of, and during, an emergency or if a leak or rupture is suspected?
13.	(and 2 other assets)	Concer n	MISCTOPICS.CR M	13.	CR.CRMRR.EVACUATION.P	192.631(b)(3)	Do processes specifically address the controller's responsibilities in the event the control room must be evacuated?
14.	(and 2 other assets)	Sat	MISCTOPICS.CR M	14.	CR.CRMRR.COMMSYSFAIL.P	192.631(b)(3)	Do processes specifically address the controller's responsibilities in the event of a SCADA system or data communications system failure impacting large sections of the controller's domain of responsibility?

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
15.	(and 2 other assets)	Sat	MISCTOPICS.CR M	15.	CR.CRMRR.HANDOVER.P	192.631(b)(4) (192.631(c)(5))	Have processes been established for the hand-over of responsibility that specify the type of information to be communicated to the oncoming shift?
16.	(and 2 other assets)	Sat	MISCTOPICS.CR M	16.	CR.CRMRR.HANDOVER.O	192.631(b)(4) (192.631(c)(5))	Do observations indicate adequate hand-over of responsibility to the oncoming shift?
17.	(and 2 other assets)	Sat	MISCTOPICS.CR M	17.	CR.CRMRR.HANDOVERDOC.P	192.631(b)(4) (192.631(c)(5))	Do processes require that records document the hand- over of responsibility, document the time the actual hand-over of responsibility occurs, and the key information and topics that were communicated during the hand- over?
18.	(and 2 other assets)	Sat	MISCTOPICS.CR M	18.	CR.CRMRR.HANDOVERDOC.R	192.631(b)(4) (192.631(c)(5))	Are there records that document the hand-over of responsibility, document the time the actual hand-over of responsibility occurs, and the key information and topics that were communicated during the hand- over?
19.	(and 2 other assets)	Sat	MISCTOPICS.CR M	19.	CR.CRMRR.HANDOVEROVERLAP.P	192.631(b)(4)	Do processes require the controllers to discuss recent and impending important activities ensuring adequate overlap?
20.	(and 2 other assets)	Sat	MISCTOPICS.CR M	20.	CR.CRMRR.HANDOVERALTERNATIVE.P	192.631(b)(4)	When a controller is unable to continue or assume responsibility for any reason, do the shift hand-over processes include alternative shift hand-over actions that specifically address this situation?
21.	(and 2 other assets)	Sat	MISCTOPICS.CR M	21.	CR.CRMRR.UNATTENDCONSOLE.P	192.631(b)(4)	Has the operator established an adequate process for occasions when the console is left temporarily unattended for any reason?

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
22.	(and 2 other assets)	Sat	MISCTOPICS.CR M	22.	CR.CRMRR.CONSOLECOVERAGE.P	192.631(b)(4)	Do processes maintain adequate console coverage during shift hand- over?
23.	(and 2 other assets)	Sat	MISCTOPICS.CR M	23.	CR.CRMRR.OTHERAUTHORITYDISALLOW.P	192.631(b)(5)	Do processes disallow others to have authority to direct or supersede the specific technica actions of a controller?
24.	(and 2 other assets)	Sat	MISCTOPICS.CR M	24.	CR.CRMRR.OTHERAUTHORITYDISALLOW.R	192.631(b)(5)	Do records indicate that the policy disallowing others to have authority to direct or supersede the specific technical actions of a controller has been communicated to controllers and others?
25.	(and 2 other assets)	Sat	MISCTOPICS.CR M	25.	CR.CRMRR.OTHERAUTHORITYDISALLOW.O	192.631(b)(5)	Are controllers aware of, and can reference, processes that disallow others to have authority to direct or supersede the specific technical actions of a controller?
26.	(and 2 other assets)	NA	MISCTOPICS.CR M	26.	CR.CRMRR.OTHERAUTHORITYQUAL.P	192.631(b)(5)	Does the process result in identification of required qualification elements for those authorized to direct or supersede the technical actions of a controller that are sufficient for those individuals to understand the implications of the scope of potential actions?
27.	(and 2 other assets)	NA	MISCTOPICS.CR M	27.	CR.CRMRR.OTHERAUTHORITYQUAL.R	192.631(b)(5)	Do records indicate that others given authority to direct of supersede the specific technical actions of a controller were qualified?
28.	(and 2 other assets)	NA	MISCTOPICS.CR M	28.	CR.CRMRR.OTHERAUTHORITYIMPLEMENT.P	192.631(b)(5)	Is the process defined with respect to the details of how those authorized to direct or supersede the technical actions of a controller are to implement their authority?

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
29.	1	NA	MISCTOPICS.CR M		CR.CRMRR.OTHERAUTHORITYLIST.R	192.631(b)(5)	Is a list of individuals with authority to direct or supersede the technical actions of a controller readily available to controllers?
30.	(and 2 other assets)	NA	MISCTOPICS.CR M	30.	CR.CRMRR.OTHERAUTHORITYIMPLEMENT.R	192.631(b)(5)	Do records adequately document occurrences of when others authorized to direct or supersede the technical actions of a controller have done so?
31.	(and 2 other assets)	NA	MISCTOPICS.CR M	31.	CR.CRMRR.OTHERAUTHORITYIMPLEMENT.O	192.631(b)(5)	Do others authorized to direct or supersede the technical actions of a controller demonstrate an understanding of the process to implement this authority?
32.	(and 2 other assets)	Sat	MISCTOPICS.CR M	32.	CR.SCADA.SYSTEMMOC.P	192.631(c)(1)	Do processes clearly define the types of changes to the SCADA system(s) that constitute additions, expansions, or replacements under the meaning of the CRM rule?
33.	(and 1 other asset)	Sat	MISCTOPICS.CR M	33.	CR.SCADA.DISPLAYCONFIG.P	192.631(c)(1)	Are there written processes to implement the API RP 1165 display standards to the SCADA systems that have been added, expanded, or replaced since August 1, 2012?
34.	(and 2 other assets)	Sat	MISCTOPICS.CR M	34.	CR.SCADA.1165HUMANFACTORS.O	192.631(c)(1)	Has section 4 of API RP 1165 regarding human factors engineering been implemented?
35.	(and 2 other assets)	Sat	MISCTOPICS.CR M	35.	CR.SCADA.DISPLAYOBJECTS.O	192.631(c)(1)	Has section 8 of API RP 1165 regarding display object characteristics been implemented?
36.	(and 2 other assets)	Sat	MISCTOPICS.CR M	36.	CR.SCADA.DISPLAYDYNAMICS.R	192.631(c)(1)	Has Section 9 of API RP 1165 regarding display object dynamics been implemented?
37.	(and 2 other assets)	Sat	MISCTOPICS.CR M	37.	CR.SCADA.ADMINISTRATION.R	192.631(c)(1)	Have applicable paragraphs of section 11 of API RP 1165 administration been implemented?

Qst Asset Result Sub-Group Question ID References Question Text Row s # 38. (and 2 NA MISCTOPICS.CR 38. CR.SCADA.1165IMPRACTICAL.R If any/all applicable 192.631(c)(1) paragraph(s) of API other М assets) RP 1165 have not been implemented. has it been demonstrated and documented that the unimplemented provisions are impractical for the SCADA system used? 39. (and 2 Sat MISCTOPICS.CR Does the process 39. CR.SCADA.SETPOINT.P 192.631(c)(2) adequately define other М assets) safety-related points? 40. (and 2 Sat MISCTOPICS.CR 40. CR.SCADA.SETPOINT.R 192.631(c)(2) Do records indicate safety-related points other М have been assets) adequately implemented? 41. (and 1 Sat Are there adequate MISCTOPICS.CR 41. CR.SCADA.POINTVERIFY.P 192.631(c)(2) processes to define other М asset) and identify the circumstances which require a point-topoint verification? 42. (and 2 Sat MISCTOPICS.CR 42. CR.SCADA.POINTVERIFY.R 192.631(c)(2) Have required pointto-point verifications other Μ assets) been performed? MISCTOPICS.CR 43. (and 2 Sat 43. CR.SCADA.POINTVERIFYEXTENT.P 192.631(c)(2) Are there adequate processes for the other М thoroughness of the assets) point-to-point verification? 44. (and 2 Sat MISCTOPICS.CR Do records 44. CR.SCADA.POINTVERIFYEXTENT.R 192.631(c)(2) other demonstrate Μ adequate assets) thoroughness of the point-to-point verification? Is there an adequate 45. (and 2 Sat MISCTOPICS.CR 45. CR.SCADA.POINTVERFIYINTVL.P 192.631(c)(2) process for defining other Μ when the point-toassets) point verification must be completed? 46. (and 2 Sat MISCTOPICS.CR 46. CR.SCADA.POINTVERFIYINTVL.R 192.631(c)(2) Do records indicate the point-to-point other М assets) verification has been completed at the required intervals? 47. (and 2 NA MISCTOPICS CR 47. CR.SCADA.POINTVERIFY.O 192.631(c)(2) Are point-to-point verifications other Μ assets) performed adequately when required? MISCTOPICS.CR 48. (and 2 Sat 48. CR.SCADA.COMMPLAN.P 192.631(c)(3) Has an internal other communication plan М been established and assets) implemented that is adequate to manually operate the pipeline during a SCADA failure/outage?

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
49.	(and 2 other assets)	Sat	MISCTOPICS.CR M	49.	CR.SCADA.COMMPLAN.R	192.631(c)(3)	Has the internal communication plan been tested and verified for manual operation of the pipeline safely at least once each calendar year but at intervals not exceeding 15 months?
50.	(and 1 other asset)	NA	MISCTOPICS.CR M	50.	CR.SCADA.BACKUPSCADA.O	192.631(c)	Is there a backup SCADA system?
51.	(and 2 other assets)	NA	MISCTOPICS.CR M	51.	CR.SCADA.BACKUPSCADADEV.P	192.631(c)(4)	Has the use of the backup SCADA system for development work been defined?
52.	(and 2 other assets)	NA	MISCTOPICS.CR M	52.	CR.SCADA.BACKUPSCADATEST.P	192.631(c)(4)	Is the backup SCADA system required to be tested at least once each calendar year at intervals not to exceed 15 months?
53.	(and 2 other assets)	NA	MISCTOPICS.CR M	53.	CR.SCADA.BACKUPSCADATEST.R	192.631(c)(4)	Is the backup SCADA system tested at least once each calendar year at intervals not to exceed 15 months?
54.	(and 2 other assets)	NA	MISCTOPICS.CR M	54.	CR.SCADA.BACKUPSCADAVERIFY.P	192.631(c)(4)	Is testing required to verify adequate processes are in place for decision- making and internal communications to successfully implement a transition from primary SCADA to backup SCADA, and back to primary SCADA?
55.	(and 2 other assets)	NA	MISCTOPICS.CR M	55.	CR.SCADA.BACKUPSCADAVERIFY.R	192.631(c)(4)	Does the testing verify that there are adequate processes in place for decision- making and internal communications to successfully implement a transition from primary SCADA to backup SCADA, and back to primary SCADA?
56.	(and 2 other assets)	NA	MISCTOPICS.CR M	56.	CR.SCADA.BACKUPSCADAADEQUACY.R	192.631(c)(4)	If the back-up SCADA system is not designed to handle all the functionality of the main SCADA system, does the testing determine

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
							whether there are adequate procedures in place to account for displaced and/or different available functions during back-up operations?
57.	(and 2 other assets)	NA	MISCTOPICS.CR M	57.	CR.SCADA.BACKUPSCADATRANSFER.P	192.631(c)(4)	Do processes adequately address and test the logistics of transferring control to a backup control room?
58.	(and 2 other assets)	NA	MISCTOPICS.CR M	58.	CR.SCADA.BACKUPSCADARETURN.P	192.631(c)(4)	Do procedures adequately address and test the logistics of returning operations back to the primary control room?
59.	(and 2 other assets)	NA	MISCTOPICS.CR M	59.	CR.SCADA.BACKUPSCADAFUNCTIONS.R	192.631(c)(4)	Is a representative sampling of critical functions in the back-up SCADA system being tested to ensure proper operation in the event the backup system is needed?
60.	(and 2 other assets)	Sat	MISCTOPICS.CR M	60.	CR.CRMFM.FATIGUEMITIGATION.P	192.631(d)	Does the fatigue mitigation process or procedures (plan) identify operator- specific fatigue risks?
61.	(and 2 other assets)	Sat	MISCTOPICS.CR M	61.	CR.CRMFM.FATIGUERISKS.P	192.631(d)	Does the fatigue mitigation plan adequately address how the program reduces the risk associated with controller fatigue?
62.	(and 2 other assets)	Sat	MISCTOPICS.CR M	62.	CR.CRMFM.FATIGUEQUANTIFY.P	192.631(d)	Do processes require that the potential contribution of controller fatigue to incidents and accidents be quantified during investigations?
63.	(and 2 other assets)	Sat	MISCTOPICS.CR M	63.	CR.CRMFM.FATIGUEMANAGER.P	192.631(d)	Is there a designated fatigue risk manager who is responsible and accountable for managing fatigue risk and fatigue countermeasures, and someone (perhaps the same person) that is authorized to review and approve HOS emergency deviations?

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
64.	(and 2 other assets)	Sat	MISCTOPICS.CR M	64.	CR.CRMFM.SHIFTLENGTH.R	192.631(d)(1)	Is the scheduled shift length less than or equal to 12 hours (not including shift hand-over) or is there a documented technical basis to show that shift lengths and schedule rotations are adequate to provide controllers off-duty time sufficient to achieve 8 hours of continuous sleep?
65.	(and 2 other assets)	Sat	MISCTOPICS.CR M	65.	CR.CRMFM.SHIFTLENGTHTIME.R	192.631(d)(1)	Does the operator factor in all time the individual is working for the company when establishing shift lengths and schedule rotations or is there a documented technical basis to show that shift lengths and schedule rotations are adequate to provide controllers off-duty time sufficient to achieve 8 hours of continuous sleep?
66.	(and 2 other assets)	Sat	MISCTOPICS.CR M	66.	CR.CRMFM.SCHEDULEDTIMEOFF.R	192.631(d)(1)	Are all scheduled periods of time off at least one hour longer than 8 hours plus commute time or is there a documented technical basis to show that shift lengths and schedule rotations are adequate to provide controllers off-duty time sufficient to achieve 8 hours of continuous sleep?
67.	(and 2 other assets)	NA	MISCTOPICS.CR M	67.	CR.CRMFM.ONCALLCONTROLLER.P	192.631(d)	For controllers who are on call, do processes minimize interrupting the required 8 hours of continuous sleep or require a documented technical basis to show that shift lengths and schedule rotations are adequate to provide controllers off-duty time sufficient to achieve 8 hours of continuous sleep?

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
68.	(and 2 other assets)	NA	MISCTOPICS.CR M	68.	CR.CRMFM.ONCALLCONTROLLER.R	192.631(d)(1)	For controllers who are on call, does the operator minimize interrupting the required 8 hours of continuous sleep or is there a documented technical basis to show that shift lengths and schedule rotations are adequate to provide controllers off-duty time sufficient to achieve 8 hours of continuous sleep?
69.	(and 2 other assets)	Sat	MISCTOPICS.CR M	69.	CR.CRMFM.MAXHOS.P	192.631(d)(4)	Do processes limit the maximum HOS limit in any sliding 7- day period to no more than 65 hours or is there a documented technical basis to show a reduction of the risk associated with controller fatigue?
70.	(and 2 other assets)	Sat	MISCTOPICS.CR M	70.	CR.CRMFM.MINTIMEOFF.P	192.631(d)(4)	After reaching the HOS limit in any sliding 7-day period, is the minimum time off at least 35 hours or is there a documented technical basis to show a reduction of the risk associated with controller fatigue?
71.	(and 2 other assets)	Sat	MISCTOPICS.CR M	71.	CR.CRMFM.DOCSCHEDULE.P	192.631(d)(4)	Is there a formal system to document all scheduled and unscheduled HOS worked, including overtime and time spent performing duties other than control room duties?
72.	(and 2 other assets)	NA	MISCTOPICS.CR M	72.	CR.CRMFM.DAYSOFF.P	192.631(d)(4)	For normal business hour type operations (i.e., five days per week), are no more than five days worked in succession before at least two days off?
73.	(and 2 other assets)	NA	MISCTOPICS.CR M	73.	CR.CRMFM.WORKHOURS.R	192.631(d)(4)	For normal business hour type operations (i.e., five days per week), do records indicate shift start times no earlier than 6:00 a.m. and shift

Result Sub-Group Question ID Question Text Row s # References end times no later than 7:00 p.m.? MISCTOPICS.CR 74. CR.CRMFM.FATIGUECOUNTERMEASURES.P For shifts longer than 74. (and 2 Sat 192.631(d)(4) other 8 hours, have М specific fatigue assets) countermeasures been implemented for the ninth and beyond hours? 75. (and 2 Sat Do processes limit MISCTOPICS.CR 75. CR.CRMFM.DAILYHOSLIMIT.P 192.631(d)(4) the daily maximum other М assets) HOS limit no more than 14 hours in any sliding 24-hour period? 76. (and 2 Sat MISCTOPICS.CR 76. CR.CRMFM.CONTROLLERNUMBERS.O 192.631(d) Do operations other Μ include a sufficient number of qualified assets) controllers? 77. (and 2 Sat MISCTOPICS.CR 77. CR.CRMFM.OFFDUTYHOURS.P 192.631(d)(4) Do processes ensure other that controllers are Μ assets) provided with at least thirty-five (35) continuous off-duty hours when limits are reached following the most recent 35-hour (minimum) off-duty rest period or is there a documented technical basis to show that the maximum limit on controller HOS is adequate to reduce the risk associated with controller fatique? 78. (and 2 Sat MISCTOPICS.CR 78. CR.CRMFM.SHIFTHOLDOVER.P 192.631(d)(4) Does the shift other holdover process Μ assets) conform to shift holdover guidelines or is there a documented technical basis to show that the maximum limit on controller HOS is adequate to reduce the risk associated with controller fatique? 79. (and 2 Sat MISCTOPICS.CR 79. CR.CRMFM.SPECIFICCOUNTERMEASURES.P 192.631(d)(4) Do processes require other specific fatigue NЛ assets) countermeasures during applicable time periods, or is there a documented technical basis to show that the maximum limit on controller HOS is adequate to reduce

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the risk associated

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
							with controller fatigue?
80.	(and 2 other assets)	Sat	MISCTOPICS.CR M	80.	CR.CRMFM.HOSDEVIATIONS.P	192.631(d)(4)	Is there a formal process for approving deviations from the maximum HOS limits?
81.	(and 2 other assets)	Sat	MISCTOPICS.CR M	81.	CR.CRMFM.FATIGUEEDUCATE.P	192.631(d)(2) (192.631(d)(3))	Does the program require that fatigue education/training is required for all controllers and control room supervisors?
82.	(and 2 other assets)	Sat	MISCTOPICS.CR M	82.	CR.CRMFM.FATIGUEEDUCATE.R	192.631(d)(2) (192.631(d)(3))	Is fatigue education/training documented for all controllers and control room supervisors?
83.	(and 2 other assets)	Sat	MISCTOPICS.CR M	83.	CR.CRMFM.FATIGUEREVIEW.P	192.631(d)(2) (192.631(d)(3), 192.605(a))	Do processes require that the effectiveness of the fatigue education/training program be reviewed at least once each calendar year, not to exceed 15 months?
84.	(and 2 other assets)	Sat	MISCTOPICS.CR M	84.	CR.CRMFM.FATIGUESTRATEGY.P	192.631(d)(2)	Does fatigue education address fatigue mitigation strategies (countermeasures)?
85.	(and 2 other assets)	Sat	MISCTOPICS.CR M	85.	CR.CRMFM.OFFDUTY.P	192.631(d)(2)	Does fatigue education address how off-duty activities contribute to fatigue?
86.	(and 2 other assets)	Sat	MISCTOPICS.CR M	86.	CR.CRMFM.FATIGUECONTENT.P	192.631(d)(3)	Is the content of fatigue training adequate for training controllers and supervisors to recognize the effects of fatigue?
87.	(and 2 other assets)	Sat	MISCTOPICS.CR M	87.	CR.CRMFM.FATIGUECONTENT.R	192.631(d)(3)	Has controller and supervisor training to recognize the effects of fatigue been documented?
88.	(and 2 other assets)	Sat	MISCTOPICS.CR M	88.	CR.CRMAM.ALARM.P	192.631(e)	Is the alarm management plan a formal process that specifically identifies critical topical areas included in the program?
89.	(and 2 other assets)	Sat	MISCTOPICS.CR M	89.	CR.CRMAM.ALARMMALFUNCTION.P	192.631(e)(1)	Is there a process to identify and correct inaccurate or malfunctioning alarms?

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
90.	(and 1 other asset)	Sat	MISCTOPICS.CR M	90.	CR.CRMAM.ALARMREVIEW.P	192.631(e)(1)	Does the review of safety-related alarms account for different alarm designs and all alarm types/priorities?
91.	(and 2 other assets)	NA	MISCTOPICS.CR M	91.	CR.CRMAM.CONTROLLERPERFORMANCE.P	192.631(h) (192.631(e)(1))	Does the review of safety-related alarms account for console differences that could affect individual- specific controller qualification and performance?
92.	(and 2 other assets)	Sat	MISCTOPICS.CR M	92.	CR.CRMAM.STALEDATA.P	192.631(e)(1)	Does the review of safety-related alarms include specific procedures and practices for managing stale or unreliable data?
93.	(and 2 other assets)	Sat	MISCTOPICS.CR M	93.	CR.CRMAM.MONTHLYANALYSIS.P	192.631(e)(2)	Do processes require the monthly identification, recording, review, and analysis of points that have been taken off scan, have had alarms inhibited, generated false alarms, or that have had forced or manual values for periods of time exceeding that required for associated maintenance or operating activities?
94.	(and 2 other assets)	Sat	MISCTOPICS.CR M	94.	CR.CRMAM.PROBLEMCORRECTION.P	192.631(e)(2)	Does the alarm management plan include a process for promptly correcting identified problems and for returning these points to service?
95.	(and 2 other assets)	Sat	MISCTOPICS.CR M	95.	CR.CRMAM.ALARMVERIFY.R	192.631(e)(2)	Do records verify that monthly reviews and analysis of alarm points have been performed?
96.	(and 2 other assets)	Sat	MISCTOPICS.CR M	96.	CR.CRMAM.ALARMSETPOINTS.P	192.631(e)(3)	Is there a formal process to determine the correct alarm setpoint values and alarm descriptions?
97.	(and 2 other assets)	Sat	MISCTOPICS.CR M	97.	CR.CRMAM.SETTINGCONTROL.P	192.631(e)(3)	Have procedures been established to clearly address how and to what degree controllers can change alarm limits or setpoints, or

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
							inhibit alarms, or take points off-scan?
98.	(and 2 other assets)	Sat	MISCTOPICS.CR M	98.	CR.CRMAM.ALARMVALUEVERIFY.R	192.631(e)(3)	Do records demonstrate verification of correct safety-related alarm set-point values and alarm descriptors when associated field instruments are calibrated or changed and at least once each calendar year, but at intervals not to exceed 15 months?
99.	(and 2 other assets)	Sat	MISCTOPICS.CR M	99.	CR.CRMAM.PLANREVIEW.P	192.631(e)(4)	Are there processes to review the alarm management plan at least once each calendar year, but at intervals not exceeding 15 months, in order to determine the effectiveness of the plan?
100.	(and 2 other assets)	Sat	MISCTOPICS.CR M	100.	CR.CRMAM.PLANREVIEW.R	192.631(e)(4)	Do records indicate review of the alarm management plan at least once each calendar year, but at intervals not exceeding 15 months, in order to determine the effectiveness of the plan?
101.	(and 2 other assets)	Sat	MISCTOPICS.CR M	102.	CR.CRMAM.WORKLOADMONITORING.P	192.631(e)(5)	Is the process of monitoring and analyzing general activity comprehensive?
102.	(and 2 other assets)	Sat	MISCTOPICS.CR M	103.	CR.CRMAM.CONTROLLERREACTION.P	192.631(e)(5)	Does the process have a means of determining that the controller has sufficient time to analyze and react to incoming alarms?
103.	(and 2 other assets)	Sat	MISCTOPICS.CR M	104.	CR.CRMAM.PERFORMANCEANALYSIS.R	192.631(e)(5)	Has an analysis been performed to determine if controller(s) performance is currently adequate?
104.	(and 2 other assets)	Sat	MISCTOPICS.CR M	105.	CR.CRMAM.DEFICIENCIES.P	192.631(e)(6)	Is there a process to address how deficiencies found in implementing 192.631(e)(1) through 192.631(e)(5) will be resolved?

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Row	1	Result	Sub-Group	#		References	Question Text
105.	(and 2 other assets)	Sat	MISCTOPICS.CR M	106.	CR.CRMAM.DEFICIENCIES.R	192.631(e)(6)	Do records indicate deficiencies found in implementing 192.631(e)(1) through 192.631(e)(5) have been resolved?
106.	(and 2 other assets)	Sat	MISCTOPICS.CR M	107.	CR.CRMCMGT.EQUIPMENTCHANGES.P	192.631(f)(1)	Is there a process to assure changes in field equipment that could affect control room operations are coordinated with the control room personnel?
	other assets)	Sat	MISCTOPICS.CR M		CR.CRMCMGT.CONTROLLERPARTICIPATE.P	(192.631(f)(3))	Are control room representative(s) required to participate in meetings where changes that could directly or indirectly affect the hydraulic performance or configuration of the pipeline (including routine maintenance and repairs) are being considered, designed and implemented?
108.	(and 2 other assets)	Sat	MISCTOPICS.CR M	109.	CR.CRMCMGT.CONTROLLERPARTICIPATE.R	192.631(f)(1) (192.631(f)(3))	Do records indicate that control room representative(s) participate in meetings where changes that could directly or indirectly affect the hydraulic performance or configuration of the pipeline (including routine maintenance and repairs) are being considered, designed and implemented?
109.	(and 1 other asset)	Sat	MISCTOPICS.CR M	110.	CR.CRMCMGT.EMERGENCYCONTACT.P	192.631(f)(2)	Is there a process requiring field personnel and SCADA support personnel to contact the control room when emergency conditions exist?
110.	(and 2 other assets)	Sat	MISCTOPICS.CR M	111.	CR.CRMCMGT.FIELDCONTACT.P	192.631(f)(2)	Does the process require field personnel and SCADA support personnel to contact the control room when making field changes (for example, moving a valve) that affect

Qst Asset Result Sub-Group Question ID Question Text Row s # References control room operations? MISCTOPICS.CR 112. CR.CRMCMGT.FIELDCHANGES.R 111. (and 2 Sat 192.631(f)(2) Do records indicate other field personnel and М SCADA support assets) personnel contacted the control room when making field changes (for example, moving a valve) that affect control room operations? 112. (and 1 Sat MISCTOPICS.CR 113. CR.CRMEXP.REPORTABLEINCIDENTREVIEW.P 192.631(g)(1) Is there a formal, other structured approach Μ asset) for reviewing and critiquing reportable events to identify lessons learned? 113. (and 2 Sat MISCTOPICS.CR 114. CR.CRMEXP.REPORTABLEINCIDENTREVIEW.R 192.631(g)(1) Do records indicate reviews of reportable other М events specifically assets) analyzed all contributing factors to determine if control room actions contributed to the event, and corrected any deficiencies? 114. (and 1 Sat MISCTOPICS.CR 115. CR.CRMEXP.LESSONSLEARNED.P 192.631(q)(2) Does the program require training on other М (192.631(b)(5) asset) lessons learned from a broad range of events (reportable incidents/accidents, near misses, leaks, operational and maintenance errors, etc.), even though the control room may not have been at fault? 115. (and 2 Sat MISCTOPICS.CR 116. CR.CRMEXP.LESSONSLEARNED.R 192.631(g)(2) Has operating (192.631(b)(5) other М experience review assets) training been conducted on lessons learned from a broad range of events (reportable incidents/accidents, near misses, leaks, operational and maintenance errors, etc.)? 116. (and 2 Sat MISCTOPICS.CR 117. CR.CRMTRAIN.CONTROLLERTRAIN.P 192.631(h) Has a controller training program other Μ been established to assets) provide training for each controller to carry out their roles and responsibilities? 117. (and 2 Sat MISCTOPICS.CR 118. CR.CRMTRAIN.CONTROLLERTRAIN.R 192.631(h) Has a controller other Μ training program been implemented to assets) provide training for

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
							each controller to carry out their roles and responsibilities?
118.	(and 2 other assets)	Sat	MISCTOPICS.CR M	119.	CR.CRMTRAIN.TRAININGREVIEW.P	192.631(h)	Have processes been established to review the controller training program content to identify potential improvements at least once each calendar year, but at intervals not to exceed 15 months?
119.	(and 2 other assets)	Sat	MISCTOPICS.CR M	120.	CR.CRMTRAIN.TRAININGREVIEW.R	192.631(h)	Have processes been implemented to review the controller training program content to identify potential improvements at least once each calendar year, but at intervals not to exceed 15 months?
120.	(and 2 other assets)	Sat	MISCTOPICS.CR M	121.	CR.CRMTRAIN.TRAININGCONTENT.R	192.631(h)	Does training content address all required material, including training each controller to carry out the roles and responsibilities that were defined by the operator?
121.	(and 1 other asset)	Concer n	MISCTOPICS.CR M	122.	CR.CRMTRAIN.AOCLIST.R	192.631(h)(1)	Has a list of the abnormal operating conditions that are likely to occur simultaneously or in sequence been established?
122.	(and 1 other asset)	Concer n	MISCTOPICS.CR M	123.	CR.CRMTRAIN.TRAININGABNORMAL.P	192.631(h)(1)	Does the training program provide controller training on recognizing and responding to abnormal operating conditions that are likely to occur simultaneously or in sequence?
123.	(and 2 other assets)	NA	MISCTOPICS.CR M	124.	CR.CRMTRAIN.TRAINING.O	192.631(h)(2)	Does the training program use a simulator or tabletop exercises to train controllers how to recognize and respond to abnormal operating conditions?
124.	(and 1 other asset)	Sat	MISCTOPICS.CR M	125.	CR.CRMTRAIN.TRAINING.R	192.631(h)(2)	Do records indicate the training program used a simulator or tabletop exercises to train controllers how to recognize and

Row	Asset s	Result	Sub-Group	Qst #	Question ID	References	Question Text
							respond to abnormal operating conditions?
125.	(and 1 other asset)	Sat	MISCTOPICS.CR M	126.	CR.CRMTRAIN.COMMUNICATIONTRAINING.P	192.631(h)(3)	Does the CRM program train controllers on their responsibilities for communication under the operator's emergency response procedures?
126.	(and 2 other assets)	Sat	MISCTOPICS.CR M	127.	CR.CRMTRAIN.SYSKNOWLEDGE.P	192.631(h)(4)	Does the training program provide controllers a working knowledge of the pipeline system, especially during the development of abnormal operating conditions?
127.	(and 2 other assets)	NA	MISCTOPICS.CR M	128.	CR.CRMTRAIN.INFREQOPSLIST.R	192.631(h)(5)	Has a list of pipeline operating setups that are periodically (but infrequently) used been established?
128.	(and 2 other assets)	NA	MISCTOPICS.CR M	129.	CR.CRMTRAIN.INFREQOPSREVIEW.P	192.631(h)(5)	Do processes specify that, for pipeline operating set-ups that are periodically (but infrequently) used, the controllers must be provided an opportunity to review relevant procedures in advance of their use?
129.	(and 2 other assets)	Sat	MISCTOPICS.CR M	130.	CR.CRMTRAIN.TEAMTRAINPERSONNEL.P	192.631(h)(6)	Do processes establish who, regardless of location, operationally collaborates with control room personnel?
130.	(and 2 other assets)	Sat	MISCTOPICS.CR M	131.	CR.CRMTRAIN.TEAMTRAINFREQ.P	192.631(h)(6)	Do processes define the frequency of new and recurring team training?
131.	(and 2 other assets)	Sat	MISCTOPICS.CR M	132.	CR.CRMTRAIN.TEAMTRAINCOMPLETE.P	192.631(h)(6)	Do processes address all operational modes and operational collaboration/control ?
132.	(and 2 other assets)	Sat	MISCTOPICS.CR M	133.	CR.CRMTRAIN.TEAMTRAINEXPERIENCE.P	192.631(h)(6)	Do processes include incorporation of lessons learned from actual historical events and other oil- gas industry events?
133.	(and 2 other assets)	Sat	MISCTOPICS.CR M	134.	CR.CRMTRAIN.TEAMTRAINEXERCISE.R	192.631(h)(6)	Do records indicate that training exercises were adequate and

Qst Asset Result Sub-Group Question ID Question Text Row s # References involved at least one qualified controller? MISCTOPICS.CR 135. CR.CRMTRAIN.TEAMTRAINEXERCISE.O 134. (and 2 NA 192.631(h)(6) Does implementation other of a control room М team exercise assets) demonstrate performance in accordance with regulatory and process requirements? 135. (and 2 Sat MISCTOPICS.CR 136. CR.CRMTRAIN.TEAMTRAINIDENTINDIVIDUAL. 192.631(h)(6) Do records demonstrate that other NЛ R individuals identified assets) as of January 23, 2018 received team training by January 23, 2019? 136. (and 2 Sat MISCTOPICS.CR 137. CR.CRMCOMP.SUBMITPROCEDURES.P 192.631(i) Are there adequate other М processes to assure that the operator is assets) responsive to requests from applicable agencies to submit their CRM procedures? 137. (and 2 Sat MISCTOPICS.CR 138. CR.CRMCOMP.SUBMITPROCEDURES.R 192.631(i) Has the operator other Μ been responsive to assets) requests from applicable agencies to submit their CRM procedures? 138. (and 2 Sat MISCTOPICS.CR 139. CR.CRMCOMP.CRMCOORDINATOR.R 192.631(i) Is there an individual that is responsible other М assets) and accountable for compliance with requests from PHMSA or other applicable agencies? 139. (and 2 Sat 192.631(j)(1) MISCTOPICS.CR 140. CR.CRMCOMP.RECORDS.P Are records management other М assets) processes adequate to assure records are sufficient to demonstrate compliance with the CRM rule? 140. (and 2 Sat 192.631(j)(1) Are records sufficient MISCTOPICS.CR 141. CR.CRMCOMP.RECORDS.R to demonstrate other М compliance with the assets) CRM rule? 141. (and 2 Sat MISCTOPICS.CR 142. CR.CRMCOMP.ELECTRONICRECORDS.R 192.631(j)(1) Are electronic records properly other М stored, safeguarded, assets) and readily retrievable?

Inspection Results Report (ALL Non-Empty Results) - Scp_PK WA UTC

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Are there processes

to demonstrate and

documented record that every deviation from any CRM rule requirement was

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Row	S	Result	Sub-Group	#	Question ID	References	Question Text
							necessary for safe operation?
	(and 2 other assets)		MISCTOPICS.CR M	144.	CR.CRMCOMP.DEVIATIONS.R	192.631(j)(2)	Were all deviations documented in a way that demonstrates they were necessary for safe operation?

Report Parameters: All non-empty Results

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