CITIZENS COMMITTEE ON PIPELINE SAFETY

March 16, 2021
<table>
<thead>
<tr>
<th>Item</th>
<th>Time</th>
<th>Duration</th>
<th>Topic</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9:30 – 9:45</td>
<td>15 min</td>
<td>Welcome: • Meeting protocols • Introduction of Members and Visitors • Adoption of December 15, 2021 Minutes and February 2, 2022 Minutes</td>
<td>Jerome Delvin, Chair</td>
</tr>
<tr>
<td>2</td>
<td>9:45 – 10:05</td>
<td>20 min</td>
<td>New Member Introduction</td>
<td>Members</td>
</tr>
<tr>
<td>3</td>
<td>10:05 – 11:05</td>
<td>60 min</td>
<td>Committee Workplan and Best Practices</td>
<td>Members</td>
</tr>
<tr>
<td></td>
<td>11:05 – 11:20</td>
<td>15 min</td>
<td>Break</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>11:20 – 11:30</td>
<td>10 min</td>
<td>Election of Officers for the Committee</td>
<td>Members</td>
</tr>
<tr>
<td>5</td>
<td>11:30 – 11:45</td>
<td>15 min</td>
<td>Dept. of Ecology Update</td>
<td>Scott Zimmerman, ECY</td>
</tr>
<tr>
<td></td>
<td>11:45 – 12:30</td>
<td>45 min</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>12:30 – 1:15</td>
<td>45 min</td>
<td>UTC Update and Chief Engineer Introduction</td>
<td>Sean Mayo, UTC</td>
</tr>
<tr>
<td>7</td>
<td>1:15 – 1:30</td>
<td>15 min</td>
<td>Damage Prevention Update</td>
<td>Debbie Becker, UTC</td>
</tr>
<tr>
<td>8</td>
<td>1:30 – 1:45</td>
<td>15 min</td>
<td>Public Comments</td>
<td>Public</td>
</tr>
<tr>
<td>9</td>
<td>1:45 – 2:00</td>
<td>15 min</td>
<td>Review of Action Items, Topics for Next Meeting, and Other Business</td>
<td>Members &amp; UTC</td>
</tr>
<tr>
<td></td>
<td>2:00</td>
<td></td>
<td>Adjourn</td>
<td></td>
</tr>
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Welcome

Meeting protocols, Introduction of Members and Visitors,
Adoption of September 1, December 15, 2021 and February 2, 2022 Meeting Minutes

Jerome Delvin, Chair
New Member Introduction

Donna Albert, Albert Chang, Bill Caram
Committee Workplan and Best Practices

Members
Election of Officers for the Committee

Members
Elections

Leadership positions are to be filled by voting members of the Committee. The Committee Chair serves for a one-year term commencing with the date of term of appointments by the Governor (July 31). The Vice-Chair will serve a one-year term and then will be promoted to the position of Chair the following year. In other words, the Vice-Chair is also Chair-elect. Then each year the Committee selects a new Vice-Chair to maintain the succession.

If the chair resigns or is replaced by appointment, the Vice-Chair promotes to become the Chair and the Vice-Chair becomes vacant unless the Vice-chair declines to become Chair. An election for the vacant position will be held at the next full meeting of the Committee. In the absence of a Chair, the Vice-Chair will be the acting Chair.
Elections (cont.)

Elections will normally be held annually in May. Self-nominations for the Vice-Chair position will occur during the meeting. If there is more than one person interested, then a secret ballot among voting members will occur.

The Vice-Chair should ideally be a member that has two to three years left in their term in order to step up into the Chair position the following year. The person selected as Vice-Chair is making a two-year commitment, one as Vice-Chair and one as Chair. The positions start immediately upon election or promotion.
Dept. of Ecology Update
Scott Zimmerman, ECY
Link
UTC Update
Sean Mayo, UTC
Damage Prevention Update
Debbie Becker, UTC

• Includes a number of links on the right side for quick access, including penalties issued.

• Links to Spanish and Russian “Guide to Safe Digging.”
Online Training NUCA Dig Safe Online Certification -- Online

Funded by penalties collected.

https://utc-9183.quickbase.com/db/bpkt6vndn?a=API_GenAddRecordForm&_fid_39=80&z=qvq

Feel free to register and take the class!
Review of Action Items, Topics for Next Meeting
(May 18, 2022)
Members & UTC