



**UTC**

Washington Utilities  
and Transportation  
Commission

## CITIZENS COMMITTEE ON PIPELINE SAFETY

March 16, 2021



# AGENDA

Item	Time	Duration	Topic	Presenter
1	9:30 – 9:45	15 min	Welcome: <ul style="list-style-type: none"> <li>• Meeting protocols</li> <li>• Introduction of Members and Visitors</li> <li>• Adoption of December 15, 2021 Minutes and February 2, 2022 Minutes</li> </ul>	Jerome Delvin, Chair
2	9:45 – 10:05	20 min	New Member Introduction	Members
3	10:05 – 11:05	60 min	Committee Workplan and Best Practices	Members
<b>11:05 – 11:20</b>		<b>15 min</b>	<b>Break</b>	
4	11:20 – 11:30	10 min	Election of Officers for the Committee	Members
5	11:30 – 11:45	15 min	Dept. of Ecology Update	Scott Zimmerman, ECY
<b>11:45 – 12:30</b>		<b>45 min</b>	<b>Lunch</b>	
6	12:30 – 1:15	45 min	UTC Update and Chief Engineer Introduction	Sean Mayo, UTC
7	1:15 – 1:30	15 min	Damage Prevention Update	Debbie Becker, UTC
8	1:30 – 1:45	15 min	Public Comments	Public
9	1:45 – 2:00	15 min	Review of Action Items, Topics for Next Meeting, and Other Business	Members & UTC
	2:00		Adjourn	



# Welcome

Meeting protocols, Introduction of Members and Visitors,  
Adoption of September 1, December 15, 2021 and February 2, 2022 Meeting Minutes

Jerome Delvin, Chair



# New Member Introduction

Donna Albert, Albert Chang, Bill Caram



# Committee Workplan and Best Practices

Members



# Election of Officers for the Committee

Members



# Elections

Leadership positions are to be filled by voting members of the Committee. The Committee Chair serves for a one-year term commencing with the date of term of appointments by the Governor (July 31). The Vice- Chair will serve a one-year term and then will be promoted to the position of Chair the following year. In other words, the Vice-Chair is also Chair-elect. Then each year the Committee selects a new Vice-Chair to maintain the succession.

If the chair resigns or is replaced by appointment, the Vice-Chair promotes to become the Chair and the Vice-Chair becomes vacant unless the Vice-chair declines to become Chair. An election for the vacant position will be held at the next full meeting of the Committee. In the absence of a Chair, the Vice-Chair will be the acting Chair.

## Elections (cont.)

Elections will normally be held annually in May. Self-nominations for the Vice- Chair position will occur during the meeting. If there is more than one person interested, then a secret ballot among voting members will occur.

The Vice-Chair should ideally be a member that has two to three years left in their term in order to step up into the Chair position the following year. The person selected as Vice-Chair is making a two-year commitment, one as Vice-Chair and one as Chair. The positions start immediately upon election or promotion.





# Dept. of Ecology Update

Scott Zimmerman, ECY

[Link](#)



# UTC Update

Sean Mayo, UTC



# Damage Prevention Update

Debbie Becker, UTC

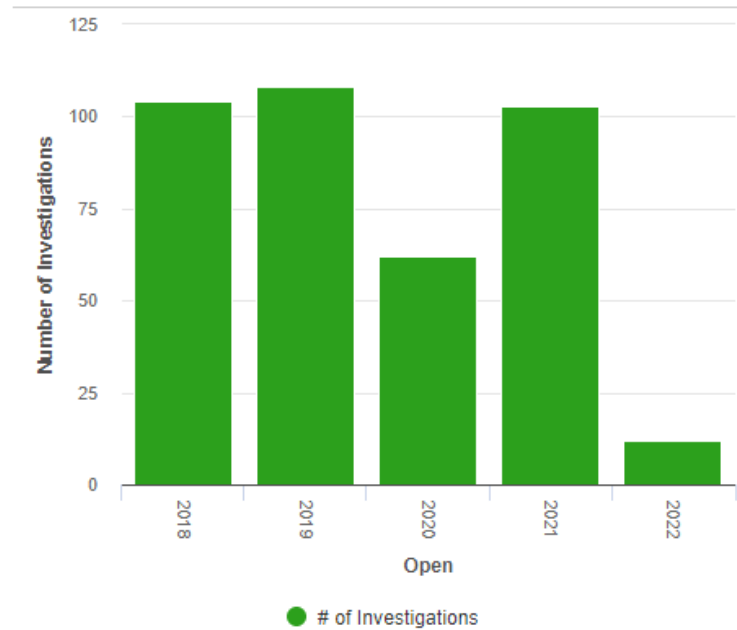


- Website - <https://www.utc.wa.gov/public-safety/pipeline-safety/call-you-dig>
- Includes a number of links on the right side for quick access, including penalties issued.
- Links to Spanish and Russian “Guide to Safe Digging.”

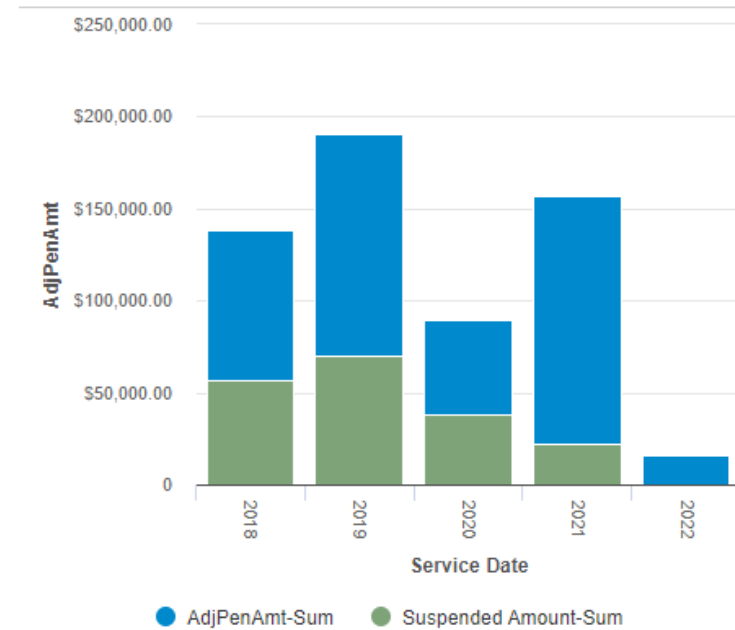
The screenshot shows the website for the Washington Utilities and Transportation Commission (UTC) under the 'Public Safety' section. The main heading is 'Call Before You Dig'. A prominent graphic features the number '811' with the text 'Preventing Underground Utility Damage' and 'The only way you can be sure that you are digging safely is to Call 811 Before You Dig, and request a FREE underground utility locate.' Below this, it explains that at least two business days before digging, one should call 811 or visit [www.callbeforeyoudig.org](http://www.callbeforeyoudig.org). It lists information to provide, such as the location and type of work. A 'UNIFORM COLOR CODE FOR MARKING UNDERGROUND UTILITIES LINES' chart is shown, listing colors for various utilities like Gas, Water, Electric, and Sewer. A 'DAMAGE PREVENTION QUICK LINKS' sidebar contains links for 'Dig Law Responsibilities', 'Request a Locate', 'Private Locator Options', 'File a Dig Law Complaint', 'Report a damage to underground utilities', 'Dig Law Enforcement Actions', 'Annual Underground Utility Damage Reports', 'Guide to Safe Digging', and 'GUÍA PARA UNA EXCAVACIÓN SEGURA'. Another sidebar titled 'CALL BEFORE YOU DIG VIDEOS' includes 'Garden Project' and 'Hello, would you like to talk about our products?'. A 'What is under your lawn?' section explains privately-owned lines and marking services.



Investigations by Year



Penalty Totals



Online Training NUCA Dig Safe Online Certification -- Online  
Funded by penalties collected.

[https://utc-9183.quickbase.com/db/bpkt6vndn?a=API\\_GenAddRecordForm&fid\\_39=80&z=qvq](https://utc-9183.quickbase.com/db/bpkt6vndn?a=API_GenAddRecordForm&fid_39=80&z=qvq)

Feel free to register and take the class!



# Public Comments

Public



# Review of Action Items, Topics for Next Meeting (May 18, 2022)

Members & UTC

