

**Washington State Citizens Committee on Pipeline Safety**  
Meeting Minutes  
Utilities and Transportation Commission  
621 Woodland Square Loop SE, Lacey, WA 98503  
**March 10, 2021 (via Teams)**

**Present members:**

Jerome Delvin, Chair  
Aaron Losik, Vice-Chair  
Greg Baruso  
Phillip Lemley  
Nick Peelo  
Karen Cash  
Leanne Guier

**Absent members:**

Ron Bowen  
Andreas Kammereck

**Other attendees:**

Sean Mayo, UTC Pipeline Safety Program  
Joe Subsits, UTC Pipeline Safety Program  
Debbie Becker, UTC Pipeline Safety Program  
Rell Koizumi, UTC Pipeline Safety Program  
Joice Hagen, UTC Pipeline Safety Program  
Lynda Holloway, UTC Pipeline Safety Program  
Scott Zimmerman, Dept. of Ecology  
Mike Hatchett, TC Energy

**Agenda Items:**

1) **Welcome, Meeting Protocols, Introduction and Adoption of December 2<sup>nd</sup>, 2020 Minutes**

The meeting was brought to order by Jerome Delvin who welcomed all attendees. In a unanimous vote, the Committee adopted the December 2, 2020 meeting minutes as written.

2) **CCOPS Workplan Priorities**

The Committee discussed outreach efforts they will be planning. Using the CCOPS Trifold and presentations, groups from the Committee will be giving presentations at stakeholder meetings. The Committee will make updates and changes to the Trifold and have a digital version posted to the CCOPS website.

*Action item:*

*Jerome Delvin will email the Committee to determine who wants to participate in delivering presentations.*

3) **Department of Ecology**

*The document is posted on the CCOPS website and can be found [here](#).*

4) **Meeting and Work Group Frequency**

Jerome Delvin discussed the difficulties the Committee has with work progression due to meeting quarterly. The Subcommittee met in February and came up with two suggestions;

- 1) The full Committee meets every other month or
- 2) create a working committee that can meet monthly

Sean Mayo recommended creating a workgroup that will meet at whatever frequency chosen by the Committee. UTC staff will provide any support needed.

*Action Item:*

*Jerome Delvin will poll the Committee to determine who wants to serve on a workgroup and whether the Committee will have one or more workgroups.*

5) **UTC Update**

Sean Mayo briefed the Committee on the following:

Agency Level:

- The UTC building remains closed to the public.
- Nearly all Staff telework and Open Meetings are held virtually.

Program Level:

- Closed out the 2020 work plan.
- Started working on the 2021 work plan.
- Since the last meeting, Staff has completed 11 scheduled inspections, 71 unannounced inspections, and 70 facility inspections.
- Responded to 35 incident calls.

PHMSA Level:

- No changes to any stays of enforcement or enforcement discretions.
- Two vacant positions, Chief Counsel and Director of Governmental, International and Public Affairs.
- Tristan Brown was appointed as the Deputy Administrator and is currently the acting Administrator.

6) **Damage Prevention Update**

Debbie Becker briefed the Committee on the following:

- New Investigator, Joice Hagen, started on January 1.
- Online training is now available for the Locator Training and Dig Safe Training.
  - Online training went live on February 1.
  - Over 300 people have signed up for the Dig Safe Online Training.
- Distributed about 2,600 Dig Safe books and other 811 materials to excavators.

- In the process of translating the Dig Safe book to Spanish and Russian.

Action Items:

- Jerome Delvin will send an email to the Committee to determine workgroup(s) and projects for these groups. As well as, polling which members would like to participate in delivering presentations at stakeholder meetings.

**Adjourn**

The meeting adjourned at 10:56 a.m.