

# Inspection Output (IOR)

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## Inspection Information

Inspection Name	Targa OQ	Operator(s)	TARGA SOUND TERMINAL LLC (38921)	Plan Submitted	01/29/2018
Status	PLANNED	Lead	Scott Anderson	Plan Approval	01/29/2018 by Joe Subsits
Start Year	2018	Observer(s)	Denise Crawford	All Activity Start	09/25/2001
System Type	HL	Supervisor	Joe Subsits	All Activity End	09/25/2001
Protocol Set ID	HL.2017.01	Director	Sean Mayo	Inspection Submitted	--
				Inspection Approval	--

## Inspection Summary

This inspection consisted of a review of Targa Sound Terminal's OQ plan, procedures and records. No Probable violations were found as a result of this inspection.

## Scope (Assets)

#	Short Label	Long Label	Asset Type	Asset IDs	Excluded Topics	Planned	Required	Total Inspected	Required % Complete
1.	Targ OQ Inspection	Targa OQ Inspection	other	Targa OQ Inspection	BOT/RT Pump Stations Onshore Offshore GOM Crosses Nav. HVL CO2 Biofuels Abandoned	21	21	21	100.0%

a. Percent completion excludes unanswered questions planned as "always observe".

## Plans

#	Plan Assets	Focus Directives	Involved Groups/Subgroups	Qst Type(s)	Extent	Notes
1.	Targ OQ Inspection	n/a	TQ.OQ	P, R, O, S	Detail	

## Plan Implementations

Activity #	Name	SMART Act#	Start Date	End Date	Focus Directives	Involved Groups/Subgroups	Assets	Qst Type(s)	Planned	Required	Total Inspected	Required % Complete
1.	Targa OQ	--	09/25/2001	09/25/2001	n/a	all planned questions	all assets	all types	21	21	21	100.0%

a. Since questions may be implemented in multiple activities, but answered only once, questions may be represented more than once in this table.

b. Percent completion excludes unanswered questions planned as "always observe".

## Forms

No.	Entity	Form Name	Status	Date Completed	Activity Name	Asset
1.	Attendance List	Targa OQ	COMPLETED	09/26/2018	Targa OQ	Targ OQ Inspection

## Results (all values, 21 results)

### TQ.OQ: Operator Qualification

1. Question Result, ID, References **Sat, TQ.OQ.OQPLAN.P, 195.505(a) (195.501(b), 195.3(c)(B)(9))**  
 Question Text *Is there an OQ plan that includes covered tasks, and the basis used for identifying covered tasks?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual section 2.1 Adoption of Covered Task List, 2.2 Four-Part Test, 2.3 Process to Determine if New Task is Covered or Obsolete. No issues.**
2. Question Result, ID, References **Sat, TQ.OQ.REEVALINTERVAL.P, 195.505(g)**  
 Question Text *Does the OQ plan establish and justify requirements for reevaluation intervals for each covered task?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual section 2.4 Requalification Intervals. No issues**
3. Question Result, ID, References **Sat, TQ.OQ.NONQUALIFIED.P, 195.505(c)**  
 Question Text *Does the OQ plan contain provisions for non-qualified individuals to perform covered tasks while being directed and observed by a qualified individual, and are appropriate restrictions and limitations placed on such activities?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual setion 2.6 Span of Control (SOC).**
4. Question Result, ID, References **Sat, TQ.OQ.EVALMETHOD.P, 195.505(b) (195.503, 195.509(d), 195.509(e))**  
 Question Text *Are evaluation methods established and documented appropriate to each covered task?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual section 3.1 Evaluation Methods.**
5. Question Result, ID, References **Sat, TQ.OQ.TRAINING.P, 195.505(h)**  
 Question Text *Does the operators program provide for initial qualification, retraining and reevaluation of individuals performing covered tasks?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual sections 3.2.1 initial qualification, 3.2.2 Re-qualification, 6.1 Employee Training.**
6. Question Result, ID, References **Sat, TQ.OQ.TRAINING.R, 195.507(a) (195.507(b), 195.505(h))**  
 Question Text *Does the operator have records for initial qualification, retraining and reevaluation of individuals performing covered tasks?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Reviewed Employees Ted Lilyblade, Tom Metcalf, Robert Cohee, James Lawson's records for initial qualification, retraining and reevaluation from 2013-2018.**
7. Question Result, ID, References **Sat, TQ.OQ.OQPLANCONTRACTOR.P, 195.505(a) (195.505(f))**  
 Question Text *Does the OQ plan have a process to communicate the OQ plan requirments to contractors and ensure that contractors are following it?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual sections 1.4.7 Contractors, 1.5.2 Communication of Change, 4 Contractor Qualifications**
8. Question Result, ID, References **Sat, TQ.OQ.OQCONTRACTOR.P, 195.505(b) (195.505(c), 195.505(d), 195.505(e), 195.505(f))**  
 Question Text *Are contractor organizations or other entities that perform covered tasks qualified?*

Assets Covered Targ OQ Inspection  
Result Notes Targa OQ manual section 4 Contractor Qualifications.

9. Question Result, ID, References Sat, TQ.OQ.CONTRACTOREQUIV.P, 195.505(h)  
Question Text *Does the OQ plan assure that procedures on which an OQ vendor has evaluated qualified personnel are the same or consistent with those used by the operator for employees and contractors in the field?*

Assets Covered Targ OQ Inspection  
Result Notes Targa OQ manual sections 4 Contractor Qualification and Appendix D Contractor and Certifications Covered Task Matrix.

10. Question Result, ID, References Sat, TQ.OQ.OQCONTRACTOR.R, 195.507(a) (195.507(b))

Question Text *Are adequate records containing the required elements maintained for contractor personnel?*

Assets Covered Targ OQ Inspection  
Result Notes The only contractor personnel Targa uses are Corrpro for 2015, 2016 and Mesa for 2017 for CP work and Brothers for locating.

Corrpro Employee: Mark Hernberg is NACE I which is an acceptable level in Targa's standards.

Mesa Employees: Scott Corfman, Matthew Litz, Logan Swanson, Seth Devlin and David Engh. All employees requalification dates are after 1/2020, No issues

Brothers Employee: Derek Martin 1/2021 requalification date.

11. Question Result, ID, References NA, TQ.OQ.OTHERENTITY.R, 195.505(b) (195.505(c), 195.503)

Question Text *If the operator employs other entities to perform covered tasks, such as mutual assistance, are adequate records containing the required elements maintained?*

Assets Covered Targ OQ Inspection  
Result Notes No such activity/condition was observed during the inspection.

12. Question Result, ID, References Sat, TQ.OQ.ABNORMAL.P, 195.503 (195.505(b))

Question Text *Does the OQ plan contain requirements to assure that individuals performing covered tasks are able to recognize and react to abnormal operating conditions (AOCs)?*

Assets Covered Targ OQ Inspection  
Result Notes Targa OQ manual sections 1.4.6 for Targa Employees, section 4.2 Pre Work Meetings for contractors

13. Question Result, ID, References Sat, TQ.OQ.ABNORMAL.R, 195.507(a) (195.507(b), 195.503)

Question Text *Do records indicate evaluation of qualified individuals for recognition and reaction to AOCs?*

Assets Covered Targ OQ Inspection  
Result Notes Reviewed Employees Ted Lilyblade, Tom Metcalf, Robert Cohee, James Lawson's records evaluation of qualified individuals for recognition and reaction to AOCs from 2013-2018. No issues.

14. Question Result, ID, References Sat, TQ.OQ.ABNORMAL.O, 195.503

Question Text *Do individuals performing covered tasks have adequate knowledge to recognize and react to abnormal operating conditions (AOCs)?*

Assets Covered Targ OQ Inspection  
Result Notes Employee Ted Lilyblade was observed performing covered tasks and he had adequate knowledge to recognize and react to abnormal operating conditions (AOCs)

15. Question Result, ID, References Sat, TQ.OQ.RECORDS.R, 195.507(a) (195.507(b))

Question Text *Do records document the evaluation and qualifications of individuals performing covered tasks, and can the qualification of individuals performing covered tasks be verified?*

Assets Covered Targ OQ Inspection  
Result Notes Employee Ted Lilyblade was observed performing covered tasks and his performance of covered tasks was verified by checking his OQ records.

16. Question Result, ID, References **Sat, TQ.OQ.PERFMONITOR.P, 195.505(d) (195.505(e))**  
 Question Text *Does the OQ program include provisions to evaluate an individual if there is reason to believe that performance of a covered task contributed to an incident or accident as defined in Parts 192 and 195, or there is reason to believe an individual is no longer qualified to perform covered tasks?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual sections 3.3 Post Event/Incident and 3.4 For Cause**
17. Question Result, ID, References **NA, TQ.OQ.PERFMONITOR.R, 195.505(d) (195.505(e))**  
 Question Text *Does the operator have records to demonstrate that they have evaluated individuals who may have contributed to an incident/accident while performing a covered task or where there is reason to believe that an individual may have no longer been qualified to perform a covered task?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **No such event occurred, or condition existed, in the scope of inspection review.**
18. Question Result, ID, References **Sat, TQ.OQ.OQPLAN.O, 195.505(h)**  
 Question Text *Do individuals performing covered tasks demonstrate adequate skills and knowledge?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Employee Ted Lilyblade was observed performing covered tasks and he demonstrated adequate skills and knowledge.**
19. Question Result, ID, References **Sat, TQ.OQ.MOC.P, 195.505(f)**  
 Question Text *Does the OQ program identify how changes to procedures, tools standards and other elements used by individuals in performing covered tasks are communicated to the individuals, including contractor individuals, and how these changes are implemented in the evaluation method(s)?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual sections 1.5.2 Communication of Change and 1.5.3 OQ Management of Change (MOC) Process**
20. Question Result, ID, References **Sat, TQ.OQ.CHANGENOTIFY.P, 195.505(i)**  
 Question Text *Does the process require significant OQ program changes to be identified and the Administrator or State agency notified?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **Targa OQ manual section 1.5.2 Communication of Change**
21. Question Result, ID, References **NA, TQ.OQ.CHANGERECORD.R, 195.505(i) (195.505(f))**  
 Question Text *Are records maintained for changes that affect covered tasks and significant OQ plan changes?*  
 Assets Covered **Targ OQ Inspection**  
 Result Notes **No such activity/condition was observed during the inspection.**

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Report Parameters: Results: all

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