

**OPERATOR QUALIFICATION
FIELD INSPECTION PROTOCOL FORM**

Inspection Date(s):	September 22-23, 2015
Name of Operator:	AltaGas Facilities (US) Inc
Operator ID (OPID):	31758
Inspection Location(s):	Ferndale WA
Supervisor(s) Contacted:	Gary McSpadden, Andrew Gamble
# Qualified Employees Observed:	2
# Qualified Contractors Observed:	1

Individual Observed	Title/Organization	Phone Number	Email Address
Howard Radcliffe	Senior Maintenance Tech, Altagas	3603841701	
Kent Rogers	Operations Team Lead Altagas	3603841701	
John Keppler	Corrosion Engineer Norton Corrosion	4254831616	

To add rows, press TAB with cursor in last cell.

PHMSA/State Representative	Region/State	Email Address
Dennis Ritter	WA	dritter@utc.wa.gov

To add rows, press TAB with cursor in last cell.

Remarks:

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

9.01 Covered Task Performance

Verify the qualified individuals performed the observed covered tasks in accordance with the operator’s procedures or operator approved contractor procedures.

9.01 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	Also had them manually stroke a MOV which is not routinely done.
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.02 Qualification Status

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

9.02 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	Checkd OQ records OK
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.03 Abnormal Operating Condition Recognition and Reaction

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

9.03 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	Stroked MOV no issues Alarms: no issues High level Hydrocarbon Fire (fire eye)
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.04 Verification of Qualification

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

9.04 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.05 Program Inspection Deficiencies

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

9.05 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Field Inspection Notes

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		Howard Radcliffe		John Keppler	
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Test hydrocarbon alarm	Y	Y		Laboratory-alarms in control room, sirens, blue strobe
2	Test Fire Eye	Y			Truck rack-alarms in control room, auto dial Security Solutions
3	Test high level tank alarm	Y	Y		Tank 1-Alarms in control room, auto shut off inlet valve to tank
4	Inspect and manually stroke MOV	Y	Y		P66 line. Also had control room stroke valve. OK
5	ROW and marker inspection	Y	Y		At Unick Rd
6	Inspect rectifier			Y	Inside control room bldg
7	P/S reads			Y	Truck rack, P66 inlet line, MOV
8	Casing short check			Y	
9	Interference/stray current check			Y	

Operations and Maintenance Records Review

PHMSA (OQ) Field Inspection Form 15 (Rev. 4) May 17, 2007)

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

192.807 or 195.507	Records supporting an individual's current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years. Checked OQ for tasks performed.	Sat. X	Unsat.	Not Checked
	Comments:			