

## Training and Qualification - Operator Qualification

**1. Operator Qualification Plan and Covered Tasks (detail)** *Is there an OQ plan that includes covered tasks, and the basis used for identifying covered tasks? (TQ.OQ.OQPLAN.P) (detail)*

192.805(a) (192.801(b))	Sat+	Sat X	Concern	Unsat	NA	NC
<b>Notes</b> Covered tasks are identified in manual. Uses CercPlus database to tell when OQ is due.						

**2. Reevaluation Intervals for Covered Tasks (detail)** *Does the process establish and justify requirements for reevaluation intervals for each covered task? (TQ.OQ.REEVALINTERVAL.P) (detail)*

192.805(g)	Sat+	Sat X	Concern	Unsat	NA	NC
<b>Notes</b>						

**3. Contractors Adhering to OQ Plan (detail)** *Does the process require the OQ plan to be communicated to contractors and ensure that contractors are following the plan? (TQ.OQ.OQPLANCONTRACTOR.P) (detail)*

192.805(b) (192.805(f); 192.805(c))	Sat+	Sat X	Concern	Unsat	NA	NC
<b>Notes</b> Welding is only thing contracted out. Procedures are reviewed and discussed prior to work commencing.						

**4. Contractor and Other Entity Qualification (detail)** *Does the process require contractor organizations or other entities that perform covered tasks on behalf of the operator to be qualified? (TQ.OQ.OQCONTRACTOR.P) (detail)*

192.805(b) (192.805(c); 192.855(d); 192.805(e); 192.805(f))	Sat+	Sat X	Concern	Unsat	NA	NC
<b>Notes</b> Yes						

**6. Contractor and Other Entity Qualification (detail)** *Are adequate records maintained for contractor personnel qualifications that contain the required elements? (TQ.OQ.OQCONTRACTOR.R) (detail)*

192.807(a) (192.807(b))	Sat+	Sat X	Concern	Unsat	NA	NC
<b>Notes</b> Yes records are maintained in compliance managers office.						

**7. Management of Other Entities Performing Covered Tasks (detail)** *Do records document evaluation of the other entity (ies) performing covered task(s) on behalf of the operator (e.g., through mutual assistance agreements) prior to performing task? (TQ.OQ.OTHERENTITY.R) (detail)*

192.805(b) (192.805(c); 192.803)	Sat+	Sat X	Concern	Unsat	NA X	NC
<b>Notes</b> Has no entities that do covered tasks						

**8. Evaluation Methods (detail)** *Are evaluation methods established and documented appropriate to each covered task?* (TQ.OQ.EVALMETHOD.P) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))

Sat+	Sat X	Concern	Unsat	NA	NC

**Notes**

Field test done, when field test can't be done a simulation is done. Uses MEA online training.

**9. Evaluation Methods (detail)** *Do records indicate evaluation methods are documented for covered tasks and consistent with personnel qualification records?* (TQ.OQ.EVALMETHOD.R) (detail)

192.805(b) (192.803; 192.809(d); 192.809(e))

Sat+	Sat X	Concern	Unsat	NA	NC

**Notes**

**10. Abnormal Operating Conditions (detail)** *Does the process require: 1) individuals performing covered tasks be qualified to recognize and react to abnormal operating conditions (AOCs), 2) evaluation and qualification of individuals for their capability to recognize and react to AOCs, 3) AOCs identified as those that the individual may reasonably anticipate and appropriately react to during the performance of the covered task, and 4) established provisions for communicating AOCs for the purpose of qualifying individuals?* (TQ.OQ.ABNORMAL.P) (detail)

192.803

Sat+	Sat X	Concern	Unsat	NA	NC

**Notes**

Each person being qualified has to provide evidence of AOC. List of questions about AOCs. Has documentation showing AOCs found by employees.

**11. Abnormal Operating Conditions (detail)** *Do records document evaluation of qualified individuals for recognition and reaction to AOCs?* (TQ.OQ.ABNORMAL.R) (detail)

192.807(a) (192.807(b); 192.803)

Sat+	Sat X	Concern	Unsat	NA	NC

**Notes**

Reviewed records

**12. Qualification Records for Personnel Performing Covered Tasks (detail)** *Do records document the evaluation and qualifications of individuals performing covered tasks, and can the qualification of individuals performing covered tasks be verified?* (TQ.OQ.RECORDS.R) (detail)

192.807

Sat+	Sat X	Concern	Unsat	NA	NC

**Notes**

Reviewed records

**13. Planning for Mergers and Acquisitions (Due Diligence re: Acquiring Qualified Individuals) (detail)** *Does the process adequately manage qualifications of individuals performing covered tasks during program integration following a merger or acquisition?* (TQ.OQ.MERGERACQ.P) (detail)

192.805(b) (192.803)

Sat+	Sat X	Concern	Unsat	NA	NC

**Notes**

**14. Training Requirements (Initial, Retraining, and Reevaluation) (detail)** *Does the OQ program provide for initial qualification, retraining and reevaluation of individuals performing covered tasks?* (TQ.OQ.TRAINING.P) (detail)

192.805(h)	Sat+	Sat X	Concern	Unsat	NA	NC
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**Notes**  
Section 12 – training  
  
Section 10 – re-evaluation

**16. Covered Task Performed by Non-Qualified Individual (detail)** *Are there provisions for non-qualified individuals to perform covered tasks while being directed and observed by a qualified individual, and are there restrictions and limitations placed on such activities?* (TQ.OQ.NONQUALIFIED.P) (detail)

192.805(c)	Sat+	Sat X	Concern	Unsat	NA	NC
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**Notes**  
Section 4 – Qualified and non-qualified personnel

**17. Personnel Performance Monitoring (detail)** *Does the program include provisions to evaluate an individual if there is reason to believe the individual is no longer qualified to perform a covered task based on: covered task performance by an individual contributed to an incident or accident; other factors affecting the performance of covered tasks?* (TQ.OQ.PERFMONITOR.P) (detail)

192.805(d) (192.805(e))	Sat+	Sat X	Concern	Unsat	NA	NC
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**Notes**  
Section 9

**19. Program Performance and Improvement (detail)** *Does the process require evaluation of the OQ program and implementation of improvements to enhance the effectiveness of the program?* (TQ.OQ.PROGRAMEVAL.P) (detail)

192.605(a) (192.605(b)(8))	Sat+	Sat X	Concern	Unsat	NA	NC
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**Notes**  
Section 7(b)

**21. Management of Changes (detail)** *Does the OQ program identify how changes to procedures, tools standards and other elements used by individuals in performing covered tasks are communicated to the individuals, including contractor individuals, and how these changes are implemented in the evaluation method(s)?* (TQ.OQ.MOC.P) (detail)

192.805(f)	Sat+	Sat X	Concern	Unsat	NA	NC
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**Notes**  
Section 7 (b)(2)

**22. Notification of Significant Plan Changes (detail)** *Does the process require significant OQ program changes to be identified and the Administrator or State agency notified?* (TQ.OQ.CHANGENOTIFY.P) (detail)

192.805(i)	Sat+	Sat X	Concern	Unsat	NA	NC
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**Notes**  
Section 13-2

PHMSA Form 14 Question Set (IA Equivalent)  
PHMSA (OQ) INSPECTION FORM

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