PUBLIC AWARENESS PROGRAM FIELD AUDIT

Audit Date:	Name of Operator: Georgia Pacific, Camas				
H.Q. Address	Company Official: Gary Kaiser				
401 NE Adams Street	Title: Vice President				
Camas, WA 98607					
	Phone number: 360-834-8106				
	Fax Number:				
Inspection Team:	Operator Personnel in Interview: (Name & Phone Number)				
1. Ronda Shupert	1. Bob Cosentino, Cosentino Consulting Inc.				
2.	2. Carson Blocker, GP				
3.	3. Ron Simmons, GP				

Instructions: Check (or mark) the appropriate box: "Yes," "No" or "N/A." If further comments are necessary, check (or mark) the comment box and write the comment in the "comments" section below the questions and/or attach a comments sheet when necessary. **These questions are to be verified in the field. Certain questions will have corresponding Desk Audit questions on a separate audit form.**

			Yes	No	N/A	Comment
1.	1162 Sect	ion 2: Management Commitment				
		ified in field if no PHYSICAL copy included in plan)				
		e statement include the name and title of the appropriate	X			
authority (the person(s) with authority to authorize funding		· · · · · · · · · · · · · · · · · · ·				
		manager is listed in appendix A e statement include the signature of the appropriate authority	37			
		son(s) with authority to authorize funding)?	X			
	Yes, see section II					
	,	ies of approved city ordinances, etc., included where			X	
	applicab					
	NA, pipeline	is in a WSDOT right of way.				
2.		1162 Section 4: Message Content				
		(These are required in written plan. They will need verification in field)				
Affe	cted Public:	a. pipeline purpose and reliability see AP mailers, Section VI	X			
	ıding omers	b. hazards & prevention measures undertaken [192.616(d)(2)] see AP mailers, Section VI	X			
	sidents living g the pipeline e	d. leak recognition and response [192.616(d)(3 &4)] see AP mailers, Section VI	X			
		d. damage prevention awareness see AP mailers, Section VI	X			Mailers, 811 banners, attend different events, newspap er, attend UCC
		e. how and where to get more information see AP mailers, Section VI	X			Phone # provide d to call public relations . There is info

Page 2 of 9 Updated 6/1/07 pipeline markers. X f. One-call requirements [192.616(d)(1)] see AP mailers, Section VI g. Emergency communications [192.616(d)(5)] see AP X mailers, Section VI **Emergency** a. pipeline purpose and reliability see ER mailers, Section X GP provides an emergen сy response book. Public relations staff goes to FD to provide info. Also GP FD interface with city FD on a regular basis X **Officials** b. hazards & prevention measures undertaken Brochur [192.616(d)(2)] see ER mailers, Section VI es are also sent

			out
			yearly
	c. leak recognition and response [192.616(d)(3 &4)] see ER mailers, Section VI	X	
	d. emergency preparedness and response see ER mailers, Section VI	X	
	e. how and where to get more information see ER mailers, Section VI	X	
	f. emergency communications [192.616(d)(5)] see ER mailers, Section VI	X	
	g. One-call requirements [192.616(d)(1)] see ER mailers, Section VI	X	
Comments:			

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		Yes	No	N/A	Com-ment
2. (Continued)	1162 Section 4: Message Content (These are required in written plan. They will need verification in field)				City mayor has a quarterly meeting at GP. Pipeline is discussed at these meetings as well as other business
Local Public	a. pipeline purpose and reliability see LPO mailers, Section VI	X			
Officials	b. hazards & prevention measures undertaken [192.616(d)(2)] see LPO mailers, Section VI	X			
	c. leak recognition and response [192.616(d)(3 &4)] see LPO mailers, Section VI	X			
	d. emergency preparedness and response see LPO mailers, Section VI	X			
	e. right-of-way encroachments see LPO mailers, Section VI	X			
	f. how and where to get more information see LPO mailers, Section VI	X			
	g. emergency communications [192.616(d)(5)] see LPO mailers, Section VI	X			
	h. construction/maintenance activities see LPO mailers, Section VI	X			
	i. One-call requirements [192.616(d)(1)] see LPO mailers, Section VI	X			
Excavators/	a. pipeline purpose and reliability see EC mailers, Section VI	X			Paradigm sends informati on
Contractors	b. hazards & prevention measures undertaken [192.616(d)(2)] see EC mailers, Section VI	X			
	c. leak recognition and response [192.616(d)(3 &4)] see EC mailers	X			
	d. damage prevention awareness see EC mailers, Section VI	X			
	e. pipeline location information see EC mailers, Section VI	X			
	f. how and where to get more information see EC mailers, Section VI	X			
	g. One-call requirements [192.616(d)(1)] see EC mailers, Section VI	X			
	h. emergency communications [192.616(d)(5)] see EC mailers, Section VI	X			
(Message sho	tion 4 (4.4.1): PRIORITY MESSAGE ould be written in plan and verified in Field) Does the ntify the message for Emergency and Public Officials as				Page 4 of PAP.
	eople first and then property as the TOP priority message?				

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		Yes	No	N/A	Com- ment
4.	1162 Section 5: Delivery Method				
Affected Public:	(From written plan – Does operator provide applicable documentation?)				
LDC Customers	1. Bill Stuffer – required minimum N/A – not an LDC			X	
Baseline	Public service announcements				
	2. Paid Advertising Newspaper ads, Section VIII	X			
	3. Other: Membership in PAPA, contract with Paradigm, Section VIII	X			
Supplemental	Public service announcements			X	GP Does n't do radio.
	2. Paid advertising Newspaper ads, Section VIII	X			
	3. Targeted distribution of print material PAPA & Paradigm mailers, Section VIII	X			
	4. Newspaper and magazine advertisements Newspaper ads, Section VIII	X			
	5. Community events Yes, various, see documentation, Section VIII	X			
	6. Community newsletters				Uses local news
	7. Other: One on one meetings with officials and others, see documentation, Section VIII	X			paper
Emergency	(From written plan – Does operator provide applicable		<u> </u>		
Officials:	documentation?)				
Baseline:	Print Materials Yes, PAPA & Paradigm, Section VIII	X			
	2. Group Meetings Yes, interface with MERT, Section VIII	X			Meeti ng in 2012 with WSP, FD, local police Revie wed sign in sheet from one in Dec 2012.
	3. Other Yes, one on one visits., Section VIII	X			
Supplemental:	1. Telephone calls	X			If a call is reque sted from respo nse cards

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inatin g counce il. GP goes to UCC has meeti ngs. 3. Other Supplemental 1. Personal contact X If a					
2. Personal contact Yes, one on one visits. , Section VIII X GP does not not use video wideo service of CDs GP does not not use video service of CDs GP does not not use video wideo service of CDs GP does not not use video wideo service of CDs GP does not not use video wideo service of CDs GP does not not not use video wideo service of CDs GP does not not not use video wideo service of CDs GP does not not not not use video wideo service of CDs GP does not not not not use video service of CDs GP paradigm, Section VIII 2. Targeted distribution of printed materials Yes, PAPA & A Paradigm, Section VIII X 1. GP paradigm, Section VIII X 1. Targeted distribution of printed materials Yes, PAPA & Paradigm, Section VIII X 1. Targeted distribution of CDs GP goes not					sent
2. Personal contact Yes, one on one visits., Section VIII X GP					
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2. Personal contact Yes, one on one visits, , Section VIII					custo
2. Personal contact Yes, one on one visits. Section VIII X GP does not use video so or CDs 4. Other: Local Public Officials: Baseline: 1. Targeted distribution of printed materials Yes, PAPA & X Paradigm, Section VIII X Supplemental: 1. Group meetings. Section VIII X Supplemental: 2. Telephone calls, Section VIII X Supplemental: Excavators/ Contractors Baseline: 1. Once Call center outreach Yes, PAPA & Paradigm, Section VIII X Supplemental: 2. Group meetings S11 events. Section VIII X Supplemental: 2. Group meetings S11 events. Section VIII X Supplemental: 3. Other Supplemental 3. Other 3. Other 2. Videos and/or CDs 3. Open houses \$11 events, Section VIII X Supplemental					
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3. Videos and/or CDs X		2. Personal contact Yes, one on one visits. Section VIII	X		
A. Other:				37	CD
4. Other: Local Public Officials: Bascline: 1. Targeted distribution of printed materials Yes, PAPA & Paradigm, Section VIII 2. Other Yes, one on one visits, Section VIII 3. Personal contact Yes, one on one visits, Section VIII 4. Other Excavators/ Contractors Bascline: 1. Once-Call center outreach Yes, PAPA & Paradigm, Section VIII 2. Group meetings 811 events, Section VIII 3. Oroup meetings 811 events, Section VIII 4. Other 3. Other 3. Other 3. Other 4. Videos and/or CDs 3. Open houses 811 events, Section VIII 4. Targeted distribution of print dematerials Yes, PAPA & Paradigm, X		3. Videos and/or CDs		X	GP
4. Other: Local Public Officials: Bascline: 1. Targeted distribution of printed materials Yes, PAPA & Paradigm, Section VIII 2. Other Yes, one on one visits, Section VIII 3. Personal contact Yes, one on one visits, Section VIII 4. Other Excavators/ Contractors Bascline: 1. Once-Call center outreach Yes, PAPA & Paradigm, Section VIII 2. Group meetings 811 events, Section VIII 3. Oroup meetings 811 events, Section VIII 4. Other 3. Other 3. Other 3. Other 4. Videos and/or CDs 3. Open houses 811 events, Section VIII 4. Targeted distribution of print dematerials Yes, PAPA & Paradigm, X					does
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A. Other: Concent Public Concentration					1150
A. Other:					
4. Other: CDs					video
4. Other: CDs					cor
4. Other Crom written plan – Does operator provide applicable Conficials: Conf					
Coral Public Officials: (From written plan – Does operator provide applicable documentation?)					CDs
Coral Public Officials: (From written plan – Does operator provide applicable documentation?)		4 Other			
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Difficials: documentation?	Local Public	(From written plan – Does operator provide applicable			
Baseline: 1. Targeted distribution of printed materials Yes, PAPA & X Paradigm, Section VIII 2. Other Yes, one on one visits., Section VIII X X					
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Contractors				+ +	
Contractors documentation?		4. Other	X		
Contractors documentation?					
Contractors documentation?	Excavators/	(From written plan – Does operator provide applicable			
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Supplemental 1. Personal contact X If a contractor does work onsite 2. Videos and/or CDs 3. Open houses 811 events, Section VIII 4. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII X If a contractor does work onsite X X A Paradigm, Section VIII					group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti
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2. Videos and/or CDs 3. Open houses 811 events, Section VIII 4. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII	Supplemental		V		group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs.
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2. Videos and/or CDs X 3. Open houses 811 events, Section VIII X 4. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII	Supplemental		X		group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs.
Open houses 811 events, Section VIII A. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII	Supplemental		X		group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
Open houses 811 events, Section VIII A. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII	Supplemental		X		group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
Open houses 811 events, Section VIII A. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII	Supplemental		X		group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
4. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII	Supplemental	1. Personal contact	X	V	group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
4. Targeted distribution of print materials Yes, PAPA & X Paradigm, Section VIII	Supplemental	Personal contact Videos and/or CDs	X	X	group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
Paradigm, Section VIII	Supplemental	Personal contact Videos and/or CDs		X	group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
Paradigm, Section VIII	Supplemental	Personal contact Videos and/or CDs Open houses 811 events, Section VIII	X	X	group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
	Supplemental	Personal contact Videos and/or CDs Open houses 811 events, Section VIII	X	X	group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
5. Other	Supplemental	2. Videos and/or CDs 3. Open houses 811 events, Section VIII 4. Targeted distribution of print materials Yes, PAPA &	X	X	group meeti ngs with the Coord inatin g counc il. GP goes to UCC has meeti ngs. If a contra ctor does work
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Comments:	

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						Yes	No	N/A	Com- ment
5.		1162 Section 5: Delivery (These are required in the written	_	iencie	S			•	
	ected Public:								
LDO	C Customers?	Does documentation show at least twan LDC	vice per y	year? N/A	A-not			X	
Resi	idents along the LDC em?	Does documentation show at least or an LDC	nce per y	ear? N/A	-not			X	
Emo	ergency Officials	Does documentation show at least once per year? Section VII							
Loc	al Public Officials	Does documentation show at least or Section VII	nce every	three ye	ears?	X			
	avators/ atractors	Does documentation show at least of VII	nce per y	ear? <mark>Sec</mark>	tion	X			
6.	Does the plan consideration special circumstance verified in field who	5: Supplemental messages der whether supplemental messages es and explain why or why not? (There applicable) ples below that apply:	are nece						
	· ·	110	L	1		v			
	1. Large excavator p	rojects Section IX. Re-location of highway and added round				X			
		ness owners (i.e., just workers occupy	building	gs(s) - ow	ner	X			
		another location and/or state and tenant farmers) Section IX. the physical address not owners. Paradigm identifies							
	Information is sent to								
	business occupant no								
3. Farming activities								X	
	4. Railroads N/A no	railroads						X	
	5. Other								
7.	1162 Section 7	7: Program Implementati	on						
		on verifying the program has been imp		1?					
8.		: Recordkeeping	LDC Public	Emer. Ofls	Pub. Ofls	Excav		N/A	Com- ment
	Yes, all available for Can the Operator I	Occument the following: (Write "Y"							
	for Yes" and "N" for No u a. Lists, Records and	inder each applicable stakeholder audience) d other documentation of stakeholder		X	X	X			
	audiences?								
	b. Copies of all mate			X	X	X			
		ents for mailings, advertisements, penditures indicating the program		X	X	X			
	d. Records of effecti	veness assessments?		X	X	X			2012 & 2013 revie wed
	e. Records of annua	al assessments and/or audits?		X	X	X			
	f. Any record of feed	dback received and collected from		X	X	X			
	audiences in respons			ļ				1	<u> </u>
	g. Records of follow	-up actions and expected results							Revie wed comm

								ents,
	h. Have records been maintained for five (5) years?		X	X	X			
	h. Have records been maintained for five (5) years? ments: section 6 ?		X					
				Y	es	No	N/A	Com- ment
9.	1162 Section 8: ANNUAL REVIEW (This is required in the written plan – needs field docu a. Does the annual audit ensure the Plan meets the minim			X				
	of the regulation? Yes, see CCI and Paradigm evaluations							
	b. Does the annual audit ensure all actions called for in the carried out as specified in the Plan? Yes, see CCI and Par	adigm ev						
	c. Are records of the annual audit maintained by the Prog Administrator? Yes, see evaluations in the facility record			X				
10.	1162 Section 8: Evaluation Results						<u>'</u>	
	Has the operator issued the results of the evaluation (revieupper management and sought internal feedback?	ew), shar	ed it with	X				
11.	1162 Section 8: Continuous Improvem Conducted:							
	a. Has the operator modified its program based on its event program is effective	'aluation'	? Not	X				Base d on an annu al eval uatio n done by Para digm and Cose ntino Cons ultin g
	b. Are these changes documented?			X				Only chan ges need ed have

Page 9 of 9 Updated 6/1/07 been nam e chan ges and form chan ges. c. Have these changes been implemented? X COMMENTS: 12. 1162 Section 8: Effectiveness Assessment (This is required upon design or re-design of materials and/or messages) a. Pre-tested Materials: X Mate rials N/A materials have not significantly changed have not been chan ged. b. Date Pre-test conducted: 13. 1162 Section 8: Effectiveness Assessment (Required to be done no more than FOUR years apart) a. Last Survey of Targeted Audiences: Exceeding requirements X b. Date of last effectiveness assessment: 2013 evaluated X c. Has the operator documented the results of evaluating the program for X effectiveness? See return mailer statistics in Paradigm and CCI reports Explain: **Comments:**