

## OPERATOR QUALIFICATION FIELD INSPECTION PROTOCOL FORM

<b>Inspection Date(s):</b>	March 26 -29, 2012
<b>Name of Operator:</b>	Puget Sound Energy
<b>Operator ID (OPID):</b>	22189
<b>Inspection Location(s):</b>	King County East, WA (Bellevue, Duvall, Issaquah, .etc)
<b>Supervisor(s) Contacted:</b>	Jim Chartrey, Debbie Larson, Sam Gallaway
<b># Qualified Employees Observed:</b>	7
<b># Qualified Contractors Observed:</b>	0

Individual Observed	Title/Organization	Phone Number	Email Address
Mike Cowin	CP Technician	425-571-8517	mike.cowin@pse.com
Robin Hanson	Pressure Control Technician	425-766-1256	robin.hanson@pse.com
Steve Thomas	Pressure Control Technician	425-454-6363	steve.thomas.@pse.com
Bill Johnson	CP Technician	425-454-6363	bill.johnson@pse.com
Chuck Smyth Jr	Pressure Control Technician	253-291-7822	chuck.smyth@pse.com
Ken Larson	Customer Service Rep	425-454-6363	ken.larson@pse.com

*To add rows, press TAB with cursor in last cell.*

PHMSA/State Representative	Region/State	Email Address
Dave Cullom	Washington State	dcullom@utc.wa.gov

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**Remarks:**

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

**9.01 Covered Task Performance**

Verify the qualified individuals performed the observed covered tasks in accordance with the operator’s procedures or operator approved contractor procedures.

<b>9.01 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
	<b>No Issue Identified</b>	The tasks were performed in accordance with the operator’s procedures, but a small amount of coaching by senior staff was needed.
<b>X</b>	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**9.02 Qualification Status**

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

<b>9.02 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
	<b>No Issue Identified</b>	There were two relatively new pressure control technicians that were coached by a senior operator in order to perform tasks such as bypass operations, lockup, and relief operations. These individuals held qualifications that indicated they were fully qualified pressure control technicians. The issue is that if the senior operator was not present and these individuals had to perform the task independently, it may potentially create an unsafe condition.
<b>X</b>	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**9.03 Abnormal Operating Condition Recognition and Reaction**

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

<b>9.03 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**9.04 Verification of Qualification**

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

<b>9.04 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**9.05 Program Inspection Deficiencies**

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

<b>9.05 Inspection Results</b> (type an X in exactly one cell below)		<b>Inspection Notes</b>
<b>X</b>	<b>No Issue Identified</b>	
	<b>Potential Issue Identified (explain)</b>	
	<b>N/A (explain)</b>	
	<b>Not Inspected</b>	

**Field Inspection Notes**

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name Name/ID of Individual Observed	Task – OPP and Regulation	Task – CP (PSPs, casing and Rectifier check)	Task – Odorant Testing	Comments
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Mike Cowin		Y		
2	Robin Hanson	Y			
3	Steve Thomas	Y			
4	Ken Larson			Y	
5	Bill Johnson		Y		
6	Chuck Smyth Jr	Y			
7					
8					

**Operations and Maintenance Records Review**

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

192.807 or 195.507	Records supporting an individual’s current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years.	Sat.	Unsat.	Not Checked

*PHMSA (OQ) Field Inspection Form 15 (Rev. 4) May 17, 2007)*

	Comments:			
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