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|  | 621 Woodland Square Loop SE  Lacey, WA 98503 Drive SW  PO Box 47250  Olympia, WA 98504-7250  (360) 664-1119 or (360) 664-1262  Web: [www.utc.wa.gov](http://www.utc.wa.gov) |

**GRADE CROSSING PROTECTIVE FUND**

**2019 – 2021 GRANT APPLICATION**

**OPEN CALL FOR PROJECTS**

The Washington Utilities and Transportation Commission (UTC), through its Grade Crossing Protective Fund (GCPF), provides grants for projects that eliminate or mitigate public safety hazards at railroad crossings and along railroad rights-of-way in Washington State. Any public, private or non-profit entity may submit an application for a GCPF grant.

In the open call for projects, applications submitted should generally be related to one of the following three categories:

* **Trespass prevention projects**. Examples of projects in this category include fencing or other physical barriers that prevent trespassing on railroad rights-of-way, pedestrian warning devices, channelization devices, media or public relations campaigns, and enforcement-related activities. Note for fencing projects: Fencing should meet Washington State Department of Transportation fencing standards and may not include decorative features such as vinyl-coated, slatted chain link or wood fences unless the applicant directly pays for the decorative features.
* **Private grade crossing safety improvements**. Examples of projects in this category include installation of crossing-specific warning devices such nighttime or off-hours locked gates or improvements to existing warning devices.
* **Miscellaneous safety projects**. Examples of projects in this category include improvements to motorists’ ability to see approaching trains, such as the removal of physical obstructions, participation in roadway improvements at or approaching grade crossings, and mitigation of crossing closures.

**To apply for a grant to eliminate or mitigate a public safety hazard at a railroad crossing or along a railroad right-of-way, complete the following information and submit it and any attachments to the UTC. If you are proposing a change to the warning devices at a public railroad crossing, complete the GCPF petition form.**

**Please be sure to complete the entire form. Incomplete or missing information will delay the grant review process.**

**Applicant Information**

Applicant Name:

Signature:

Organization:

Address:

Phone:

Email:

**Project Information**

Attach additional sheets as necessary that provide the following:

1. A detailed summary of the hazard being addressed. Include any information about accidents or incidents at the site and photographs, drawings or other materials that support the application.

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1. A detailed summary of the proposed project and how it will eliminate or mitigate the hazard. Include any drawings or construction plans for the proposed project.

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1. A list of all other companies, organizations, state agencies or local governments that may be involved in implementing this proposal, and the contact name, address and phone number for each (if known).

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1. A cost estimate, including:
   1. An itemized list of the total costs of the project.
   2. Names of parties contributing to the project, including the applicant and the amount each is contributing.

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1. The name of the party responsible for long-term maintenance, such as repair of fencing.

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1. An estimated timeline of the project.

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1. A description of how the project’s success would be measured.

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1. A description of the applicant’s experience in grant management or completing grant projects of this nature, including years of experience, types of projects completed and project cost/scope.

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1. Any other information the applicant believes would be useful to the UTC in evaluating the project.

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**Railroad Commitment**

If the applicant is not the railroad owning the crossing or the tracks, the applicant must submit the attached Railroad Commitment form completed and signed by the railroad owning the crossing or tracks.

Submitting the Application

After completing the application, please send the original to:

Washington Utilities and Transportation Commission

Attention: Grade Crossing Protective Fund

621 Woodland Square Loop SE

Lacey, WA 98503

PO Box 47250

Olympia, WA 98504-7250

A signed application may be filed electronically at [records@utc.wa.gov](mailto:records@utc.wa.gov). When filing electronically, please specify “Grade Crossing Protective Fund” in the subject line.

**Assistance**

For questions or assistance, please contact:

* rail@utc.wa.gov

**Railroad Commitment**

The undersigned represents the Railroad Company in the accompanying GCPF application.

We have reviewed the application and are satisfied that the conditions are the same as described by the applicant in this matter. We agree to allow construction, modification or demolition on a railroad right-of-way as described in the application.

Printed name of Railroad Representative

Signature of Railroad Representative

Title

Name of Railroad

Mailing Address of Railroad

Telephone Number

Email

Date: