

Washington State Citizens Committee on Pipeline Safety
Meeting Minutes
Utilities and Transportation Commission
1300 South Evergreen Park Drive SW, Olympia, WA 98504
March 8, 2018

Present members:

Ron Schmitt, Chair
Greg Baruso, Vice-chair
Rebecca Sexton-Kelly
Ron Bowen
Randy Tarter
Dave Taylor
Karen Cash
Kate Blystone
Patrick Davis
Janet Alderton
Juliana Williams
Randy Tarter (via conference bridge line)

Absent members:

Nick Peelo

Other attendees:

Sarah Fraley, CNGC (via conference bridge line)
Pat Hazzard, UTC Safety and Consumer Protection
Jay Balasbas, UTC Commissioner
Dave Danner, UTC Chairman
Dean Pertner, UTC Communications
Steve Ogle, ECY
Scott Zimmerman, ECY
Sean Mayo, UTC Pipeline Safety
Joe Subsits, UTC Pipeline Safety
Debbie Becker, UTC Pipeline Safety
Denise Crawford, UTC Pipeline Safety

Agenda Items:

1) **Welcome, Meeting Protocols, Introduction and Adoption of Dec. 7, 2017 and Feb. 16, 2018 Minutes**

The meeting was brought to order by Ron Schmitt who welcomed all attendees. In a unanimous vote, the Committee adopted the Dec. 7, 2017 and Feb. 16, 2018 meeting minutes as written.

2) **The Washington State Pipeline Safety Report**

CCOPS Members use of report:

Juliana Williams suggested creating a list (or shared spreadsheet) of interested parties and sending the report to them as well as to the survey participants.

Juliana Williams also suggested that the report be used as an opener for land use discussions. Then if there is additional interest, the land use presentations could be used in follow-up.

Kate Blystone suggested using the report in conjunction with land use presentations available on the Pipeline Safety Trust (PST) and Municipal Research and Services Center (MRSC) websites.

Kate Blystone also suggested getting on the quarterly planner forum agenda(s), bring copies of the report and present land planning around pipelines.

Randy Tarter suggested creating an on-line training tool.

Dave Taylor suggested creating a webinar for land planning.

Distribution of Report:

Janet Alderton suggested an email title line that would catch the reader's attention.

Juliana Williams suggested a single point of contact for email responses requesting additional information.

Sean Mayo suggested that the pipeline program serve as a clearing house for distributing the report and forwarding the requests for additional information/outreach.

Karen Cash suggested a strategy plan that would involve timeline and objectives.

Kate Blystone suggested that we send the report to the legislature.

Janet Alderton suggested targeting the counties at a strategic time when they are working on zoning updates/changes.

Kate Blystone reminded the members that land planning only covers one of the tasks described in the report for CCOPS members. Page 3 is where the recommendations start for both CCOPS and WUTC. She suggested that the Committee put some focus on the other items.

Juliana Williams reiterated the groups mentioned that the committee may want to target: Planners, local officials, first responders, legislators, the companies that are not represented on the CCOPS, contractors and broad public outreach. Prioritizing who the report is sent to so that committee members are able to help when the requests for more information come in. Educating the members prior to sending it to land planning and local municipalities who will ask more technical questions surrounding land ordinances.

Patrick Davis also suggested the planners, emergency responders and contractors. He doesn't feel the report will bring many questions from the audience as it is an educational tool.

Sean Mayo reiterated that the program will answer any question(s) that the Committee Members feel uncomfortable answering in regards to pipelines and pipeline safety. He also stated that any operator may use the report if they desire.

Juliana suggested breaking up into subcommittees to tackle the outreach efforts.

Kate also suggested subcommittees so that other issues on the agenda can be discussed.

Sean Mayo reminded the Committee: Per the Bylaws, the subcommittees elect their own chair.

Rebecca suggested that the Committee spend a significant amount of time addressing the recommendations suggested in the report, at the next meeting in May.

Outreach Subcommittee Members: Kate, Dave, Juliana and Greg.

Letter Committee: Reviewed under Public Comments so that Scott Zimmerman could preset the Dept. of Ecology Update.

3) **Department of Ecology Update**

Scott Zimmerman provided an update on pipeline oil spill contingency plans and drills.
(This document is posted on the CCOPS website)

4) **UTC Update**

Sean Mayo provided the UTC Update.

Since the last Committee meeting in December 2017, the Pipeline Safety Program has been engaged in the following:

- Conducted 47 inspections. Of these inspections, three were scheduled and 44 were crew inspections
- Completed 100 field days and Hazwopper training
- Completed three weeks of certification training with PHMSA in Oklahoma City, OK
- Sent letters out to non-jurisdictional small gas systems, informing them of the risks associated with operating a small gas system
- Conducted 33 investigations
- Issued 40 warning letters
- Recommended \$10,500 in penalties
- Conducted outreach with four training events
- Outreach at the Lawn and Garden Show
- Conducted a staff conference geared towards efficiency improvements in the Program
- Submitted annual progress report to PHMSA
- Conducted the Interstate and Intrastate Operator Meetings in January
- NFPA 21 Annual Certification Training has been scheduled for the Program Inspectors. This training covers how to investigate fires and explosions
- Hosting NAPS Regional Conference this year, in Seattle, at the Silvercloud

5) **Damage Prevention Update**

This update was provided by Debbie Becker.

Since the last meeting, the Damage Prevention Program has:

- Provided 811 outreach at the Seattle Lawn and Garden Show
- Two staff members are currently attending the Common Ground Alliance Conference in Phoenix, AZ
- Lynda is serving on a panel discussion RE: DIRT reporting
- Scheduled Dig Safe and Locator Trainings for Spring 2018
- 25 pending Dig Law investigations
- Looked into online training for Dig Safe and Locator Trainings
- Prepared for Washington State Dig Law Safety Committee review meeting in Spokane
- Actively working on ways to simplify DIRT reporting
- Engaged in reviewing and analyzing all DIRT reporting data from 2015 to current

6) **Pipeline Safety Inspection Process**

Sean Mayo provided a brief overview of the Pipeline Safety Program Inspection Process.
(*This document is posted on the CCOPS website*)

7) **Public Comments**

No Public Comments

8) **Review of Action Items, Topics for Next Meeting and Other Business – Open Discussion**

Topics for Next Meeting:

- Terms that expire on July 31
- Election of Vice-Chair
- Reviewing recommendations for the Committee from the Pipeline Safety Report

Outreach Subcommittee -

Action Item:

The Outreach subcommittee will do outreach planning

Letter Editing Subcommittee -

Need a subcommittee to handle the letter editing.

Action Item:

Ron Schmitt will work on the Letter Editing Subcommittee. Provide editing comments directly to Ron Schmitt.

Adjourn

The meeting adjourned at 2:30pm