

**TELECOMMUNICATIONS COMPANIES**  
**Non-Competitive (ILEC) Class A Multiple Company**  
**2015**  
**ANNUAL REPORT**

FOR

\_\_\_\_\_  
(NAME UNDER WHICH CORPORATION, PARTNERSHIP, OR INDIVIDUAL IS DOING BUSINESS)

\_\_\_\_\_  
(OFFICIAL MAILING ADDRESS)

\_\_\_\_\_  
(CITY)

\_\_\_\_\_  
(STATE)

\_\_\_\_\_  
(ZIP)

Please check if address listed above is an updated address

**Report Year Ended: December 31, 2015**

Inquiries concerning this Annual Report should be addressed to:

Name/Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

SUBMIT TO:  
WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION  
PO Box 47250  
Olympia, WA 98504-7250

File online: [www.utc.wa.gov](http://www.utc.wa.gov)



**REPORT MUST BE RECEIVED NO LATER THAN MAY 2, 2016**

\*\*\*Please refer to the Instructions for Completing the Annual Report on Page 2\*\*\*

# INSTRUCTIONS FOR ANNUAL REPORT COMPLETION

## ***Commission Authority***

The purpose of this form is to collect financial and operational information from telecommunications companies regulated by the Washington Utilities and Transportation Commission (UTC). The commission's authority for requiring this report is found in RCW 80.04.080. This report is a non-confidential public use form.

## ***Certification***

The Annual Report Certification must be signed by an authorized officer, partner or owner.

## ***Regulatory Fees***

Regulatory fees are set by commission order A-140166.

## ***Deadlines and Penalties***

All telecommunications companies regulated by the UTC are required to complete this form, including all schedules. Failure to complete all schedules will result in the report being considered incomplete and subject to penalties. Completed forms and regulatory fee payments must be received by the UTC no later than **May 2, 2016**. Failure to file the annual report by the above deadline will result in a financial penalty of \$100 for each business day after May 2. Failure to pay the regulatory fees by the above deadline will result in a 2 percent penalty on the amount due and a 1 percent monthly interest charge on the unpaid balance.

## ***Extension Requests***

You may file a written request for an extension to file the completed annual report; however, the commission will not extend the deadline for paying regulatory fees. Any extension request must be filed with the commission by **April 15, 2016**, and must state a valid reason for why the extension is needed and identify a specific date which the report will be filed with the commission. The commission will notify you by April 30 whether your request is approved or denied. Even if your request is approved, you will still be liable for penalties and interest payments if you fail to pay your regulatory fees by May 2. To file your extension request online visit:

<http://www.utc.wa.gov/docs/Pages/ElectronicFiling.aspx>

## ***No longer operating in Washington***

You may cancel your registration or permit by using the Voluntary Cancellation Form available at:

<http://www.utc.wa.gov/regulatedIndustries/utilities/Documents/cancelRegistration.doc>

However, if your company operated in Washington at any time during the 2015 calendar year, you must pay regulatory fees and file a closing annual report based on the months of operation during 2015.

## ***Confidential Status***

Telecommunications companies may file annual reports as confidential. You must follow the steps for filing confidential documents in WAC 480-07-160. The regulatory fee sheet portion of your report is not a confidential document and will not be accorded confidential treatment under the rule.

To view the confidential requirements in WAC 480-07-160, please visit the following site:

[apps.leg.wa.gov/WAC/default.aspx?cite=480-07-160](http://apps.leg.wa.gov/WAC/default.aspx?cite=480-07-160)

## ***Electronic Filing and Payment***

To obtain an electronic format of the report, submit a report online or pay your regulatory fees online visit:

[www.utc.wa.gov/regulatedindustries/pages/annualreports](http://www.utc.wa.gov/regulatedindustries/pages/annualreports)

## ***Staff Contact***

Amy Clark at (360) 664-1152 or [aclark@utc.wa.gov](mailto:aclark@utc.wa.gov)

TTY Toll-Free phone number 1-800-416-5289

Fax: (360) 664-1289

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## ANNUAL REPORT CERTIFICATION

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**(PLEASE VERIFY THAT ALL SCHEDULES ARE ACCURATE AND COMPLETE BEFORE SIGNING)**

I, the undersigned \_\_\_\_\_  
Responsible Account Officer (Please Print)

of \_\_\_\_\_  
Name of Company

have examined the foregoing report; that, to the best of my knowledge and belief, all statement of fact contained in said report are true and said report is a correct statement of the business and affairs of the above-named respondent in respect to each and every matter set forth therein during the period from January 1, 2015, to December 31, 2015, inclusive.

\_\_\_\_\_  
Title  
(please print)

\_\_\_\_\_  
Signature  
(please type if filing electronically)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

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## GENERAL INFORMATION

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**Washington Unified Business Identifier (UBI) No.:** \_\_\_\_\_  
*(If you do not know your UBI No. please contact Business Licensing Service at 1-800-451-7985 or BLS@dor.wa.gov)*

**Business Structure (please check the appropriate designation):**

Individual / Sole Proprietor    Partnership    Other (LP, LLP, LLC)    Corporation    Nonprofit Corporation

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# SCHEDULE 1

## Required Document and Filing Deadlines

	Required Information	ILECs		URL's
		Class A	Class B	
<input type="checkbox"/>	Annual Report	5/2/2016	5/2/2016	See attached Report
<input type="checkbox"/>	Total Company Balance Sheet	N/A	N/A	
<input type="checkbox"/>	Total Company Income Statement	N/A	N/A	
<input type="checkbox"/>	Financial Templates	5/2/2016	7/1/2016	N/A
<input type="checkbox"/>	Regulatory Fee Schedule	5/2/2016	5/2/2016	See attached Schedule

ILEC Class A - 2% or more of the access lines within the state of Washington

ILEC Class B - Less than 2% of the access lines within the state of Washington

## Washington State Data

(All companies must provide)

### Part A. Services

Does your company provide local exchange services in WA?

YES       NO

If response is yes, Part C MUST be completed, even if response is zero (0).

### Part B. Access Lines in service as of December 31, 2015

1 The total number of voice grade equivalent lines \_\_\_\_\_

*This should be the same as the FCC Form 477 Part II. A. 1.*

2 How many of the lines listed in C.1. above, have access to E-911 \_\_\_\_\_

### Part C. Revenue Confirmation

	Total Company	Total WA	WA Intrastate
Annual Revenue for the twelve months ended December 31, 2015			

Company Name Below:

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Income Statement for the  
12 Months Ending December 31, 2015

Ln.	Description	Century Tel of Washington	Century Tel of Inter Island	CenturyTel of Cowiche	Century Tel Washington Operations	Century Tel Intrastate
<b>OPERATING REVENUE:</b>						
1	Local Network Service				-	
2	Network Access Service				-	
3	Long Distance Network				-	
4	Miscellaneous				-	
5	Uncollectibe Revenue ( )				-	
6	Net Operating Revenue (Sum Lines 1 to 5)	-	-	-	-	-
<b>OPERATING EXPENSES:</b>						
7	Plant Specific				-	
8	Plant NonSpecific (excluding Depreciation)				-	
9	Depreciation				-	
10	Customer Operations				-	
11	Corporate Operations				-	
12	Other Operating Taxes (excluding Federal Income)				-	
13	Federal Income Tax				-	
14	Total Operating Expense (Sum Lines 7 to 13)	-	-	-	-	-
15	Net Operating Income (Line 6 less Line 14)	-	-	-	-	-
16	Interest Expense					
17	Allowance for Funds Used During Construction ( )	-	-	-	-	
18	Total Net Fixed Charges (Sum Lines 16 and 17)	-	-	-	-	-
<b>OTHER INCOME AND (EXPENSE):</b>						
19	Other Operating Income and (Expense)				-	
20	NonOperating Income and (Expense)				-	
21	Net Nonregulated Income or (Loss)				-	
22	Jurisdictional Differences				-	
23	Extraordinary Items	-	-	-	-	
24	Total Other Income and (Expense)	-	-	-	-	-
25	Total Net Income (Line 15 Less Line 18 Plus Line 24)	-	-	-	-	-

Company Name Below:

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Balance Sheet  
As of December 31, 2015

Ln.	ASSETS	Century Tel of Washington	Century Tel of Inter Island	CenturyTel of Cowiche	Century Tel Washington Operations	Century Tel Intrastate
<b>CURRENT ASSETS:</b>						
1	Cash & Equivalents				-	
2	Accounts Receivable - Customers				-	
3	Accounts Receivable - Other				-	
4	Other Current Assets				-	
5	<b>Total Current Assets</b>	-	-	-	-	
<b>NONCURRENT ASSETS:</b>						
6	Investment in Affiliates				-	
7	Nonregulated Investments				-	
8	Other Noncurrent Assets				-	
9	<b>Total Noncurrent Assets</b>	-	-	-	-	
<b>PROPERTY, PLANT &amp; EQUIPMENT</b>						
10	Telecom Plant-in-service				-	
11	Plant Under Construction				-	
12	Plant Adj., Nonoperating Plant, Goodwill				-	
13	Accumulated Depreciation ( )				-	
14	<b>Net Plant</b>	-	-	-	-	-
15	<b>TOTAL ASSETS (Lines 5 + 9 + 14)</b>	-	-	-	-	-
<b>LIABILITIES &amp; STOCKHOLDERS' EQUITY</b>						
<b>CURRENT LIABILITIES</b>						
16	Accounts Payable				-	
17	Current Maturities (LT Debt)				-	
18	Accrued Taxes				-	
19	Other Current Liabilities				-	
20	<b>Total Current Liabilities</b>	-	-	-	-	
<b>LONG-TERM DEBT</b>						
21	Funded Debt - Non Affiliate					
22	Funded Debt - Affiliate					
23	<b>Total Long-Term Debt</b>	-	-	-	-	
<b>OTHER LIABILITIES &amp; DEFERRED CREDITS</b>						
24	Deferred Income Taxes				-	
25	Other Liabilities & Deferred Credits				-	
26	<b>Total Other Liabilities &amp; Deferred Credits</b>	-	-	-	-	-
<b>EQUITY</b>						
27	Capital Stock/Paid In-Capital				-	
28	Other Capital				-	
29	Retained Earnings				-	
30	<b>TOTAL EQUITY</b>	-	-	-	-	
31	<b>TOTAL LIABILITIES &amp; EQUITY (Lines 20+23+26+30)</b>	-	-	-	-	-

**REGULATORY FEE CALCULATION SCHEDULE**  
**Due May 2, 2016**

Company Name: \_\_\_\_\_

Annual Report Year  
**2015**

In accordance with RCW 80.24.010 "Regulatory Fees", the Commission requires Telecommunication companies to file reports of gross intrastate operating revenue and pay fees on that revenue. Every company subject to regulation shall file with the Commission a statement under oath showing its gross intrastate revenue for the preceding year and pay to the Commission a fee as instructed below.

**Regulatory Fee Calculations**

1 Total Gross Intrastate Operating Revenue**	_____		
2 If Line 1 is less than or equal to \$100,000, enter \$150 (skip to Line 4)	_____		
3 If Line 1 is greater than \$100,000, the first \$50,000 is subject to 0.1% regulatory fee			
3a Enter \$50,000	_____	x 0.001	_____
3b Remainder of revenues subject to 0.2% regulatory fee			
3c Subtract \$50,000 from Line 1	_____	x 0.002	_____
4 Total Regulatory Fees Due (Line 2 or Line 3a + Line 3c)			_____

*Agency Use Only* 001-111-0268-170-01

**Penalty & Interest Calculations**

Penalties on Regulatory Fees being paid after **May 2**

5 Total Penalties on Regulatory Fees owed (enter amount from Line 5 x 2%)	_____	x 0.02	_____
6 Interest on Regulatory Fees being paid after <b>May 31</b>			
7 Amount from Line 5 x Number of months past May 31 x 1%	_____	x _____	x 0.01 _____
8 Total Penalties and Interest owed (Line 5a plus Line 7a)			_____

Total Regulatory, Penalties and Interest Fees Due (Line 4 plus Line 8)

*Agency Use Only* 001-111-0268-170-11

**\*\*Note:** The revenues subject to the Commission's regulatory fees are gross Washington intrastate operating revenues before deductions for uncollectibles, unbillables, subscriber/aggregator commissions or the payment of site charges and state and federal taxes, i.e. "Gross Revenues" means before any deductions from Revenue Receipts.

**COMMISSION USE ONLY**

Reception #: _____	001-111-0268-170-01 _____	
Reference: <u>AR2015</u>	001-111-0268-170-11 _____	
Payment ID: _____	001-111-0268-032-20 _____	
	001R-111-0268-032-20 ( _____ )	
	<b>Total Paid:</b> _____	

## PAYMENT INFORMATION

**The commission accepts the following methods of payment:**

- Cash (in-person at commission)
- Check (must be in US Funds)
- Online payments\* (ACH, American Express, Discover/Novus, Mastercard, Visa)
- Pay-by-phone (credit card payments only) at (360) 664-1349

*\*Please note: A convenience fee of 2.5 percent (minimum of \$3.95) is charged by Official Payments for using the credit card processing service.*

**To pay online visit:**

<https://fortress.wa.gov/wutc/utcweb/regulatedIndustries/Pages/onlinepayments.asp>

## FILING YOUR REPORT

All annual reports and regulatory fees must be received by the commission no later than May 1 each year (or the following business day if May 1 lands on a weekend). Postmark dates are not considered the date received. It is strongly recommended to use a mail delivery service, such as certified mail via USPS, with delivery confirmation or filing online to receive an email notification of receipt.

**Reports may be mailed, faxed, delivered in person or submitted online:**

- Mail to: *(recommend via certified mail no later than April 15 to ensure timely delivery)*  
Utilities and Transportation Commission  
PO Box 47250  
Olympia, WA 98504
- Physical Address for express delivery services (Fedex, UPS):  
1300 S. Evergreen Park Dr. S.W.  
Olympia, WA 98504
- Fax to: (360) 664-1289 *(Contact commission staff below to verify receipt)*
- File online using the commission e-file system: *(System will generate automatic email receipt)*  
<https://fortress.wa.gov/wutc/utcweb/docs/Pages/ElectronicFiling.asp>

## NEED MORE ASSISTANCE?

For more information about annual reports please reference the Annual Report FAQ document at the website below or contact Amy Clark at (360) 664-1152 or [aclark@utc.wa.gov](mailto:aclark@utc.wa.gov).

<https://fortress.wa.gov/wutc/utcweb/regulatedindustries/Pages/annualReports.aspx>