

PHMSA Pipeline Drug & Alcohol Questions

Instructions

1. Use in conjunction with Unit inspections
2. Interview the primary operator contact for the Unit inspection you are conducting and enter their responses. Do not request the operator substance abuse expert to provide responses to these questions.
3. Send completed form to stanley.kastanas@dot.gov

Name of Operator	Cascade Natural Gas Corporation	Op ID #	2128
Inspector	Dennis Ritter	Unit #	Bellingham
Date of Inspection	May 13-16, 2013		
Inspection Location City & State	Bellingham, WA		
Operator Employee Interviewed	Vicki Ganow, Patti Chartrey	Phone #	(360) 405-4231 (360) 788-2381
Position/Title	Pipeline Safety Specialists		
Operator Designated Employer Representative (DER), (a.k.a. Substance Abuse Program Manager)	Bob Harris		
DER Phone #	509-734-4512		

§199	Pipeline Safety Regulations Drug and Alcohol Testing	Yes	No	Does Not Know
.3, .101 .201, .245	1. Does the company have a plan for drug and alcohol testing of employees and contractors performing, or ready to perform, covered functions of operations, maintenance, and emergency response?	Yes		
Comments	Cascade Natural Gas does have a plan for drug and alcohol testing of employees and contractors performing covered functions, maintenance and emergency response.			
.3 .105(c) .225(b)	2. Does the company perform random drug testing and reasonable suspicion drug and alcohol testing of employees performing covered functions? For random drug testing, enter the number of times per year employees are selected and the number of employees in each selection in Comments below.	Yes		
Comments	The company performs random drug testing and reasonable suspicion testing of employees performing covered functions. During 2012 - 7 random PHMSA tests, 2 FMSCA and 1 Pre-employment test were pulled from the Bellingham district. During 2012 – 80 random drug tests were pulled companywide, consisting of the following types: 12 pre-employment, 66 random and 2 post accidents. PHMSA pool is tested at 25% annually and FMSCA is tested at 10% annually.			
.3 .105(b)	3. Does the company conduct post-accident/incident drug and alcohol testing for employees who have caused or contributed to the consequences of an accident/incident? Enter the position/title of the employee who would make the decision to conduct post-accident/incident testing in Comments below.	Yes		
Comments	Cascade conducts post accident testing on those who have caused or contributed to the consequences of an accident or incident. The employees who would make the decision to conduct testing during 2012 for Bellingham employees were Rick Kelln – District Operations Manager – Bellingham, Kathy Bergner – District Manager - Bellingham and Chanda Marek – Regional Director – NW Region. All managers or directors recommending post accident testing will confer with the Manager, Human Resources – Robert Harris and the Safety Department.			
.113(c) .117(a)(4) .227(b)(2) .241	4. Does the company provide training for supervisors on the detection of potential drug abuse (minimum 60 minutes) and alcohol misuse (minimum 60 minutes)?	Yes		
Comments	Supervisor training is performed at the time of hire and periodically during a manager’s career. The manual used is Recognizing Drug Abuse & Alcohol Misuse in the Workplace – A supervisory Training Manual. The most recent training for Rick Kelln was completed on 8/29/2007, training for Kathy Bergner was completed on 12/15/2010 and training for Chanda Marek completed on 8/29/2007.			

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.3 .113(b) .117(a)(4) .239(b)(11)	5. Does the company give covered employees an explanation of the drug & alcohol policies and distribute information about the Employee Assistance Program, including a hotline number? Provide details in Comments below.	Yes		
Comments	<p>The Company provides employees a copy of the Alcohol Misuse Prevention Plan and Anti Drug Plan at the time of hire and when the policy is updated, most recently in March 2013. The hotline numbers are included in the plan and the hotline numbers are also posted on the employee bulletin board. Employees are provided information on the Employee Assistance Plan on a semiannual basis, most recently information on the EAP program was distributed to employees in January 2013. Educational information on the Drug and Alcohol program is distributed or discussed annually during safety meetings along with information or updates on the Employee Assistance Program. The US Department of Transportation pamphlet titled “What Employees Need To Know About DOT Drug & Alcohol Training” was distributed in 2010. In 2011 a program was conducted for Bellingham employees using the pamphlet titled Substance Abuse Training For The Workplace – An Employee Handbook. Post Accident training was conducted for managers during a 2011 Safety & Compliance meeting in Boise Idaho. EAP brochures and postings are distributed to employees semi-annually. CNG changed providers in Feb 2013 to Hartford. Posted in employee lunch room.</p>			