Present members:
Bob Beaumier, Chair, Conference Bridge
Terri Briere, Vice Chair
Tim Sweeney
Jody Morehouse
Art Coulombe, Conference Bridge
Robert Oenning
Randy Tarter
David Taylor
Carl Weimer
Ed Cimaroli

Absent members:
Ron Schmitt
Nick Peelo

Other attendees:
Joe Subsits, UTC Pipeline Safety Program
Jim Fernald, UTC Pipeline Safety Program
Marina Woodard, UTC Pipeline Safety Program
Jason Lewis, UTC Transportation Policy Advisor
Dean French, DTF Consultants
Grant Jensen, William NWP
Scott Zimmerman, Dept. of Ecology
Linda Pilkey-Jarvis, Dept. of Ecology
Pat Hazzard, Director, Safety and Consumer Protection
Rick Kuprewicz, Accufacts, Inc.
Ryan Paulsen, Dept. of Ecology

Agenda Items:

1. Welcome, Introduction and Adoption of March 13, 2014 Meeting Minutes
The meeting was brought to order by Tim Sweeney who welcomed all attendees. In a unanimous vote, the Committee adopted the March 13, 2014 meeting minutes as written.

2. Election of Vice-Chair
In a unanimous vote, Terri Briere was elected as vice-chair.

3. Trans Mountain Worst Case Scenario Spill Drill – Update from May 1, Observation
Dave Taylor provided a presentation from his observation on the Trans Mountain Spill Drill held on May 1, 2014 in Bellingham, WA. Dave provided a copy of his personal notes and a powerpoint presentation obtained during the drill. Linda Pilkey-Jarvis with
the Dept. of Ecology also provided updates and her perspective on the exercise. Following the presentation, committee had a lengthy discussion regarding involvement of the local agencies, roles and responsibilities. Carl Weimer suggested that the committee should review the spill response plan such as leak detection systems, etc. Ed Cimaroli noted that BP will be conducting an upcoming drill and to contact him if the committee is interested in attending. *(Documents are posted on CCOPS website).*

4. **Washington State – Ground Zero for Fossil Fuel Transportation**
Rick Kuprewicz with Accufacts, Inc. provided a presentation on the Ground Zero for Fossil Fuel Transportation. Rick’s presentation was based on his investigation of recent hydrocarbon transportation accidents and also information that is readily available to the public.

Rick also recommended several pipeline related issues for the committee to consider that are within the scope of the committee in helping citizens and local government. He expressed the importance of the committee and suggested that they stay focused on important topics related to pipelines. *(This document is posted on CCOPS website).*

5. **Emergency Response as it relates to Local Emergency Management**
Jason Lewis from UTC and Linda Pilkey-Jarvis from the Dept. of Ecology discussed the role of the Local Emergency Planning Committees (LEPC) as they relate to Local Emergency Management offices that conduct hazard identification, vulnerability analysis, and risk assessment activities for their jurisdictions. The federal and state statutes requires these committees to develop and maintain these response plans. Linda further explained the purpose of Geographic Response Plans (GRP) to guide local responders during the first 24 to 48 hours of a major oil spill until additional resources supplied by Unified Command can arrive. *(A GRP reference map is posted on CCOPS website).*

6. **Incident Update/Issues Update**
Joe Subsits provided an update on three incidents that occurred earlier this year.

- On March 31, 2014, an explosion occurred at the Williams Plymouth LNG facility resulting in one reported injury. This incident is currently pending investigation.

- On April 14 and April 25, 2014, there were two house fires that occurred in North Seattle and North Bend respectively. Both incidents were non-jurisdictional.

There is a concern in two separate occasions where personnel from the Alcohol, Tobacco and Firearms (ATF) moved evidence during an ongoing UTC investigation to search for possible explosive devices.

**Action(s):** Following a discussion of this issue, the committee unanimously agreed to urge the UTC to alert the Governor, UTC commissioners and Congressional delegation regarding ATF’s action following the two house fires and the concerns caused by the destruction of evidence.
7. **OIG Report – PHMSA Oversight of State Programs**
   Joe Subsits provided a copy of the Office of Inspector General’s (OIG) report titled “PHMSA’s State Pipeline Safety Program Lacks Effective Management and Oversight.” This report was written to assess PHMSA’s policy and procedures for managing its State Pipeline Safety Program, including guidelines to participating States, and oversight of pipeline safety programs. Five state programs were randomly audited in the course of this assessment. They include Oklahoma, Florida, Georgia, California, and Texas. The findings and conclusion are summarized in the OIG report. (*OIG report is posted on CCOPS website.*)

8. **Dept. of Ecology (DOE) Update**
   Scott Zimmerman provided an Ecology update to members. (*This document is posted on CCOPS website.*)

9. **UTC Update**
   Joe Subsits provided the following updates:
   - **UTC Appointments.**
     Director of Safety and Consumer Protection
     Pat Hazzard has been appointed as the new Safety and Consumer Protection Director.
     Transportation Policy Advisor
     Jason Lewis has been hired as the new Transportation Policy Advisor.
   - **PHMSA Pipeline Safety Program Audit.**
     PHMSA conducted program audit the week of June 2, 2014. The audit included the on-site office review of written records and progress reports submitted to PHMSA. In addition, the field audit portion was conducted with two UTC inspectors.
   - **PHMSA Financial Audit.**
     The financial audit was also conducted during the week of June 2, 2014. Staff from UTC Financial Services Section participated in this audit activity.
   - **Grant Jensen (Northwest Pipeline & Former Committee Member)**
     Joe announced Grant Jensen’s forthcoming retirement with Northwest Pipeline. Grant is a former committee member that had served the committee for several years. Joe thanked Grant for his significant contribution to the committee and citizens of Washington state.

10. **Damage Prevention Update**
    Joe Subsits provided the following updates:
    - Damage Prevention Penalty Assessment on Alleged Violation of RCW 19.122
      On June 10, 2014, the UTC issued an order and penalty of $5,000 against a farmer who failed to call for a dig ticket prior to an excavation activity. (*Refer to Docket PL-140180 for more information.*)
Media Buy
Current advertising for the 811 media campaign will end in June 2014. Bidding for a new media campaign will begin in the future and the new campaign will run during the time period of March through June, 2015.

11. Future Agenda Review (FAR) 2014 and Other Business
- Communication - Jason will draft a communication outline that can be utilized by the committee for development of the future stakeholder annual reports.
- Member discussion on the letter/stakeholder annual report.
- PAW Update Presentation - Randy Tarter will contact the PAW representatives requesting an update presentation at the September meeting.

Other future topics suggested by members include:
- Volume of fuel delivered to airline in the state of Washington.
- What is the Rail traffic in the state of Washington.
- The next committee meeting is scheduled for September 11, 2014. Location will be determined later.

Adjourn
The meeting adjourned at 2:40 pm.