March 9, 2020

Important Information About COVID-19 and the UTC

The UTC is monitoring the COVID-19 (novel coronavirus) outbreak, and its impact on regulated companies and the public.

We have added a COVID-19 response page to our website to keep you up to date on any future changes to our operations.

Scheduled Events

At this time, all scheduled events for this week will continue as planned.

While we do not restrict any person from attending a commission public meeting in person, we encourage remote participation when possible. If you do not feel comfortable attending in person, or your company has enacted a required telework policy, you are able to call in.

If you feel sick, we ask that you do not attend in person.

Check our calendar for call-in options for future events.

Call-in information for week of March 9-13 events

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Call-in:</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/12</td>
<td>9:30 a.m.</td>
<td>Open Meeting</td>
<td>1 (360) 407-3810, conference ID 648699</td>
</tr>
<tr>
<td>3/13</td>
<td>9:30 a.m.</td>
<td>Puget Sound Energy Colstrip Staff Investigation Prehearing Conference</td>
<td>1 (360) 407-3810, conference ID 9524028</td>
</tr>
<tr>
<td>3/13</td>
<td>10:30 a.m.</td>
<td>Puget Sound Energy Tariff Revision Prehearing Conference</td>
<td>1 (360) 407-3810, conference ID 9524028</td>
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</tbody>
</table>

Guidance

We are following the guidance of state health and policy officials, and encourage you to consider how to keep your employees and customers safe.

- If sick, stay home, and encourage your employees to do the same.
- Consider telecommute options.
- Review your continuity/emergency operations plans so you are prepared if you need to make any changes.
Consider your travel, including meetings and workshops, and how you can cut back person-to-person contact for groups larger than ten people. Try a virtual meeting instead!

- If you have questions or need guidance, visit the Department of Health’s website for the latest information.
- Share the COVID-19 hotline with your employees: 1-800-525-0127.

Questions

If you have questions about UTC policy regarding COVID-19, please visit our website or email CovidUpdates@utc.wa.gov.