



March 9, 2020

Important Information About COVID-19 and the UTC

The UTC is monitoring the COVID-19 (novel coronavirus) outbreak, and its impact on regulated companies and the public.

We have added a [COVID-19 response page](#) to our website to keep you up to date on any future changes to our operations.

Scheduled Events

At this time, all [scheduled events](#) for this week will continue as planned.

While we do not restrict any person from attending a commission public meeting in person, we encourage remote participation when possible. If you do not feel comfortable attending in person, or your company has enacted a required telework policy, you are able to call in.

If you feel sick, we ask that you do not attend in person.

Check our [calendar](#) for call-in options for future events.

Call-in information for week of March 9-13 events

3/12 9:30 a.m.	Open Meeting	Call-in: 1 (360) 407-3810, conference ID 648699
3/13 9:30 a.m.	Puget Sound Energy Colstrip Staff Investigation Prehearing Conference	Call-in: 1 (360) 407-3810, conference ID 9524028
3/13/ 10:30 a.m.	Puget Sound Energy Tariff Revision Prehearing Conference	Call-in: 1 (360) 407-3810, conference ID 9524028

Guidance

We are following the guidance of state health and policy officials, and encourage you to consider how to keep your employees and customers safe.

- If sick, stay home, and encourage your employees to do the same.
- Consider telecommute options.
- Review your continuity/emergency operations plans so you are prepared if you need to make any changes.

- Consider your travel, including meetings and workshops, and how you can cut back person-to-person contact for groups larger than ten people. Try a virtual meeting instead!
- If you have questions or need guidance, visit the Department of Health's [website](#) for the latest information.
- Share the COVID-19 hotline with your employees: 1-800-525-0127.

Questions

If you have questions about UTC policy regarding COVID-19, please visit [our website](#) or email CovidUpdates@utc.wa.gov.