

Inspection ID:	6779	
Name of Operator:	Olympic Pipeline Company	
OPID No. 30781	Unit ID No. Intrastate Laterals	
HQ Address:	System/Unit Name & Address:	
BP Pipeline (North America) 30 S Wacker Drive Chicago, IL 60606	BP Olympic Pipe Line Company 2319 Lind Avenue SW, Suite 275 Renton, WA 98055	
Operator Official: Gerald Maret Title: President Phone: Emergency Phone/Cell: (630) 730-2866 (888) 271-8880	Address: City: State: Zip Code:	
Persons Interviewed	Title	Phone No.
Robert Ortega	Technical Coordinator, Skills & OQ Learning & Development	(847) 804-6359
Jim Bruen	DOT Team Leader	(630) 779-6994
State Representative(s): Anthony Dorrrough Inspection Date(s) September 13, 2016		
Records Location:		

Unit Description:
Olympic Pipeline laterals: These include the Seattle lateral (12" line, 12.83 miles long), SeaTac lateral (12" line, 5.54 miles long), Tacoma lateral (8" line, 3.72 miles long), Olympia lateral (6" line, 14.9 miles long), and Vancouver lateral (12" line, 4.4 miles long). The Olympia lateral has been out-of-service since early 2009. The 6" pipeline was purged and filled with nitrogen gas at 13 psig pressure.
Portion of Unit Inspected:
Only the Operator Qualification programmatic portion of the Olympic Pipeline laterals were inspected.

Sat+ - Exceeds requirements/exemplary performance Sat - Meets requirements

Con – “Concern” meets requirements, but is an area of recommendation and/or area that if not addressed may lead to non-compliance
Unsat – Does not meet requirements
N/A – Not Applicable
N/C – Not Checked

Training and Qualification - Operator Qualification

1. Operator Qualification Plan and Covered Tasks (detail) *Is there an OQ plan that includes covered tasks, and the basis used for identifying covered tasks? (TQ.OQ.OQPLAN.P) (detail)*

195.505(a) (195.501(b); 195.3(c)(B)(9))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Definitions on Page 5 & 6

2. Reevaluation Intervals for Covered Tasks (detail) *Does the process establish and justify requirements for reevaluation intervals for each covered task? (TQ.OQ.REEVALINTERVAL.P) (detail)*

195.505(g)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 2 on Page 6

3. Contractors Adhering to OQ Plan (confirm) *Does the process require the OQ plan to be communicated to contractors and provide a means to ensure that contractors are following the plan? (TQ.OQ.OQPLANCONTRACTOR.P) (confirm)*

195.505(a) (195.505(f))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 6 – Contractor Qualification on Page 18

4. Contractor and Other Entity Qualification (detail) *Are contractor organizations or other entities that perform covered tasks qualified? (TQ.OQ.OQCONTRACTOR.P) (detail)*

195.505(b) (195.505(c); 195.505(d); 195.505(e); 195.505(f))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 6 – Contractor Qualification on Page 18 – NCCER / OQSG are contractor entities used to ensure qualified workers are available. A matrix has also been designed, that ensures for the type of workers with the desired results needed to meet Olympics requirements.

6. Contractor and Other Entity Qualification (confirm) Are qualification records available for contractor personnel that contain the required elements? (TQ.OQ.OQCONTRACTOR.R) (confirm)

195.507(a) (195.507(b))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes

Yes. ISNetWorld (ISN) provides and maintains qualification records online for Olympic. Staff reviewed randomly selected records from a workers in the system in order to verify and get an understanding of the process.

7. Management of Other Entities Performing Covered Tasks (confirm) Do records document evaluation of other entity (ies) performing the covered task(s) on behalf of the operator (e.g., through mutual assistance agreements) prior to performing task? (TQ.OQ.OTHERENTITY.R) (confirm)

195.505(b) (195.505(c); 195.503)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes

The process is located in Section 4 on Page 12 – Olympic currently has no mutual agreements.

8. Evaluation Methods (detail) Are evaluation methods established and documented appropriate to each covered task? (TQ.OQ.EVALMETHOD.P) (detail)

195.505(b) (195.503; 195.509(d); 195.509(e))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes

Yes. Located in Section 5 – Appendix 1 on Page 14

9. Evaluation Methods (detail) Are evaluation methods documented for covered tasks and consistent with personnel qualification records? (TQ.OQ.EVALMETHOD.R) (detail)

195.505(b) (195.503; 195.509(d); 195.509(e))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes

Yes. Located in Section 5 – Appendix 1 on Page 14

10. Abnormal Operating Conditions (detail) Does the OQ plan adequately address abnormal operating conditions (AOCs)? (TQ.OQ.ABNORMAL.P) (detail)

195.503 (195.505(b))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes

Yes. Located in Section 2 on Pages 6-7 – Generally AOC’s are embedded in the tasks, and is also where Olympic spells out exactly what qualified means.

11. Abnormal Operating Conditions (detail) Do records indicate evaluation of qualified individuals for recognition and reaction to AOCs? (TQ.OQ.ABNORMAL.R) (detail)

195.507(a) (195.507(b); 195.503)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 2 on Pages 6-7 – Olympic uses an evaluation checklist to respond to AOC’s. The results are recorded online using the Virtual Training Assistant (VTA) program and verified by supervisory staff.

13. Qualification Records for Personnel Performing Covered Tasks (confirm) Do records indicate personnel qualification records contain the required elements? (TQ.OQ.RECORDS.R) (confirm)

195.507(a) (195.507(b))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Olympic contends that these records can be extracted from the VTA and produced in spreadsheets. Workers have individual and protected access to their records online through the VTA.

14. Training Requirements (Initial, Retraining, and Reevaluation) (detail) Does the operators program include training as a part of the qualification and/or requalification process? (TQ.OQ.TRAINING.P) (detail)

195.505(h)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 3 on Page 7 – also located in Appendix 4 – Training is an embedded component of the program according to Olympic.

16. Covered Task Performed by Non-qualified Individual (confirm) Are there provisions for non-qualified individuals to perform covered tasks while being directed and observed by a qualified individual, and are there restrictions and limitations placed on such activities? (TQ.OQ.NONQUALIFIED.P) (confirm)

195.505(c)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 4 – Span Of Control Requirements – Tables 3 & 4 on Page 11

18. Personnel Performance Monitoring (detail) Does the OQ program include provisions to evaluate an individual if the operator has reason to believe the individual is no longer qualified to perform a covered task based on: covered task performance by an individual contributed to an incident or accident; other factors affecting the performance of covered tasks? (TQ.OQ.PERFMONITOR.P) (detail)

195.505(d) (195.505(e))

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 5 on Pages 14, 15 & 16

21. Planning for Mergers and Acquisitions (Due Diligence re: Acquiring Qualified Individuals) (detail) *Does the process require managing qualifications of individuals performing covered tasks during program integration following a merger or acquisition? (TQ.OQ.MERGERACQ.P) (detail)*

195.505(b) (195.503)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 4 on Page 12 – The process is in Appendix 2

22. Management of Change (confirm) *Does the OQ program identify how changes to procedures, tools standards and other elements used by individuals in performing covered tasks are communicated to the individuals, including contractor individuals, and how these changes are implemented in the evaluation method(s)? (TQ.OQ.MOC.P) (confirm)*

195.505(f)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 7 on Page 20 – Olympic utilizes a MOC tool and process for individuals performing covered tasks and makes sure to pass any implemented changes to their contractors.

23. Notification of Significant Plan Changes (confirm) *Does the process require significant OQ program changes to be identified and the Administrator or State agency notified? (TQ.OQ.CHANGENOTIFY.P) (confirm)*

195.505(i)

Sat+	Sat	Concern	Unsat	NA	NC
	X				

Notes
Yes. Located in Section 7 on Page 21

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