

OPERATOR QUALIFICATION FIELD INSPECTION PROTOCOL FORM

Inspection Date(s):	October 16-18, 2013
Name of Operator:	Cascade Natural Gas Corporation
Operator ID (OPID):	2128
Inspection Location(s):	Richland, Kennewick, Pasco, Walla Walla
Supervisor(s) Contacted:	Theresa Esparza, Kendall Youngblood, Mike Eutsey
# Qualified Employees Observed:	4
# Qualified Contractors Observed:	0

Individual Observed	Title/Organization	Phone Number	Email Address
Steve Conrads	Service Mechanic	5094387630	
Dan Hamilton	Corrosion Control Tech	5096192782	
Mike Filan	Service Mechanic	5095202469	
Lance Russell	Service Mechanic	5095200482	

To add rows, press TAB with cursor in last cell.

PHMSA/State Representative	Region/State	Email Address
Dennis Ritter	WA	dritter@utc.wa.gov
Ronda Shupert	WA	rshupert@utc.wa.gov

To add rows, press TAB with cursor in last cell.

Remarks:

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

9.01 Covered Task Performance

Verify the qualified individuals performed the observed covered tasks in accordance with the operator’s procedures or operator approved contractor procedures.

9.01 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	No issues identified. Crew members were aware and diligent in performing their observed OQ covered tasks and effectively answered questions regarding those tasks.
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.02 Qualification Status

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

9.02 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	CNG OQ: Regulator station inspection/maintenance; valve operation; R/W patrolling; P/S reads; rectifier inspection; casing inspection/Tinker-Rasor, odorant level check/odorizer inspection, odorant sniff test
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.03 Abnormal Operating Condition Recognition and Reaction

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

9.03 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	Crew members effectively identified potential AOCs and appropriate response.
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.04 Verification of Qualification

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

9.04 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.05 Program Inspection Deficiencies

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

9.05 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Field Inspection Notes

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		Conrads	Hamilton	Filan	
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Rectifier Inspection		Y		
2	Valve Operation/Maintenance	Y		Y	
3	Inspect regulator	Y		Y	
4	Lock up/set pressure regulator	Y		Y	
5	Pipe to soil read	Y	Y	Y	
6	Inspect odorizer	Y		Y	
7	Casing inspection/Tinker Rasor		Y	Y	
8					

No	Task Name	Name/ID of Individual Observed			Comments
		Russell			
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Valve Operation/Maintenance	Y			
2	Inspect odorizer	Y			

Operations and Maintenance Records Review

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

192.807 or 195.507	Records supporting an individual’s current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years.	Sat. X	Unsat.	Not Checked
	Comments:			