

PHMSA Pipeline Drug & Alcohol Questions

Instructions

1. Use in conjunction with Unit inspections
2. Interview the primary operator contact for the Unit inspection you are conducting and enter their responses. Do not request the operator substance abuse expert to provide responses to these questions.
3. Send completed form to stanley.kastanas@dot.gov

Name of Operator	Cascade Natural Gas Corporation	Op ID #	2128
Inspector	Dave Cullom	Unit #	
Date of Inspection	June 18, 2012		
Inspection Location City & State	Aberdeen, WA		
Operator Employee Interviewed	Vicki Ganow	Phone #	360-788-2381
Position/Title	Pipeline Safety Specialist		
Operator Designated Employer Representative (DER), (a.k.a. Substance Abuse Program Manager)		Robert Harris	
DER Phone #	509-734-4512		

§199	Pipeline Safety Regulations Drug and Alcohol Testing	Yes	No	Does Not Know
.3, .101 .201, .245	1. Does the company have a plan for drug and alcohol testing of employees and contractors performing, or ready to perform, covered functions of operations, maintenance, and emergency response?	Yes		
Comments	Cascade Natural Gas does have a plan for drug and alcohol testing of employees and contractors performing covered functions.			
.3 .105(c) .225(b)	2. Does the company perform random drug testing and reasonable suspicion drug and alcohol testing of employees performing covered functions? For random drug testing, enter the number of times per year employees are selected and the number of employees in each selection in Comments below.	Yes		
Comments	The company performs random drug testing and reasonable suspicion testing of employees performing covered functions. During 2011 - 7 random PHMSA tests and 6 FMSCA random tests were pulled from the Aberdeen district. During 2011 – 148 random tests were pulled companywide, consisting of the following types: 26 pre-employment, 110 random, 8 post accident and 4 return to duty, employee PHMSA pool is tested at 25% annually and FMSCA is tested at 10% annually.			
.3 .105(b)	3. Does the company conduct post-accident/incident drug and alcohol testing for employees who have caused or contributed to the consequences of an accident/incident? Enter the position/title of the employee who would make the decision to conduct post-accident/incident testing in Comments below.	Yes		
Comments	Cascade conducts post accident testing on those who have caused or contributed to the consequences of an accident or incident. The employees who would make the decision to conduct testing during 2011 were Steve Sorensen – District Manager, Chanda Marek – Regional Manager. All managers recommending post accident testing will confer with the Manager, Human Resources – Bob Harris and the Safety Department.			
.113(c) .117(a)(4) .227(b)(2) .241	4. Does the company provide training for supervisors on the detection of potential drug abuse (minimum 60 minutes) and alcohol misuse (minimum 60 minutes)?	Yes		
Comments	Supervisor training is performed at the time of hire and periodically during a manager’s career. The manual used is Recognizing Drug Abuse & Alcohol Misuse in the Workplace – A supervisory Training Manual. The most recent training for Sorensen 12/20/2010, training for Marek was completed on 8/29/2007, training was completed for the new District Manager in 2012. Clint Matthews is the new district manager took it on 6/11/2012.			
.3 .113(b) .117(a)(4) .239(b)(11)	5. Does the company give covered employees an explanation of the drug & alcohol policies and distribute information about the Employee Assistance Program, including a hotline number? Provide details in Comments below.	Yes		
Comments	The Company provides employees a copy of the Alcohol Misuse Prevention Plan and Anti Drug Plan at the time of hire. The hotline numbers are included in the plan and the hotline numbers are also posted on the employee			

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	<p>bulletin board. Employees are provided information on the Employee Assistance Plan on a semiannual basis, most recently the attached brochure on the EAP program was distributed to employees in 2011. Educational information on the Drug and Alcohol program is distributed or discussed annually with employees at safety meetings. The US Department of Transportation pamphlet titled “What Employees Need To Know About DOT Drug & Alcohol Training” was distributed in 2010. In 2011a program was conducted for Aberdeen employees using the pamphlet titled Substance Abuse Training For The Workplace – An Employee Handbook. Post Accident training was conducted during a 2011 Safety & Compliance meeting in Boise Idaho. EAP brochures and posting are posted and distributed to employees semi annually</p>			